

## Attachment 1

Jacksonville Lighthouse Academy  
Board Meeting  
February 23, 2010

Members Present: Keri Urquhart, Curtis Green, Curtis Baugh, Dr. Anderson, Val Yagos, Kevin McCleary, and Mike Ronan (via speaker phone).

The room was full of members of the community for the meeting.

The meeting was called to order at 6:00 by Keri Urquhart.

A motion was made by Curtis Baugh and seconded by Dr. Anderson to appoint Val Yagos to the board as secretary. The motion passed unanimously.

A motion was made by Curtis Green and seconded by Dr. Anderson to approve Board minutes from January 14 & 26, 2010.

### **President Keri Urquhart presented Open Question period:**

Community is concerned about the 7<sup>th</sup> grade next year. Ms Livingston responded there would be 7<sup>th</sup> grade next year in the same building. Extra curricular activities are being explored. Concern was raised about Kindergarten and 7<sup>th</sup> grade using same restrooms. Dr. Anderson said there would be an open house to discuss 7<sup>th</sup> grade. There was some discussion about drop-off and pick-up. Snow and Viruses left school short of parent volunteers. More volunteers were requested.

### **Operations Report: Presented by Ms Livingston.**

Ms Livingston presented the Principal's Report. JLA student body filled 343 seats, 1 open. 95% of students re-enrolled for next year.

Benchmark testing was discussed. Students are improving. Grade 5 & 6 need to improve in math. Tutoring is being explored for extended learning.

Open houses being planned. Forms sent out for returning students. No dates yet for the lottery. Need to change Birthday date for Kindergarten students from Sept 1 to August 15.

\$250 was raised by Chilis. Permabound Books donated books for the library. Smoothies donated to Kiwanis for Kids Club.

Two teachers resigned: Brinkley and Lundin. Brinkley has been replaced with Whitfield and actively searching for a replacement for Lundin.

There was much discussion about make up time for snow days. It was decided that school personnel would explore and made decisions that was fair to both students and teachers.

**Facility Reports: Presented by Joel Scharfer.**

Joel Scharfer was introduced to the Board; he is with Charter Facilities Management.

Joel stressed school needs a financial plan within 3 weeks, before the March 19 key date.

Gutters are snow damaged and were turned into insurance. Floors are being addressed with the contractor and windows are adequate for a commercial building.

There are still some cosmetic issues but everything works and that is important.

We discussed penalizing the contractor, with an amendment to the GC contract, for incorrect work.

Joel developed a punch list to be completed or liquidate damage. This must be done and in the bank a week ahead of the March 19<sup>th</sup> date.

Curtis Baugh moved to approve Joel's agreement with the contractor and Kevin McCleary seconded the motion. Motion passed unanimously.

Mike Ronan said we must get a certificate of occupancy from the city if not done already. He also said we must have an unconditional lien release.

Joel suggested the school obtain a project manager for any further phases. Mike Ronan suggested we focus on Phase one closeout and make no further commitment at this time.

Curtis Baugh made the motion and Kevin McCleary seconded. Motion passed unanimously.

Joel presented a new plan and quote, from Morris Chappell, for the landscaping. Curtis Baugh moved to approve the new plan and quote and Curtis Green seconded. Motion passed unanimously.

Mike Ronan will respond to the 75 day notice of potential lien.

**Finance Reports:**

Attachment 10: Line 6 approved unanimously.

Curtis Baugh explained we needed an alternate check signature for times when he cannot sign. Baugh moved to approve Keri Urquhart and alternate and the motion was seconded by Kevin McCleary. Motion passed unanimously.

Curtis Baugh moved to approve Amendment 4 and motion was seconded by Curtis Green. Motion passed unanimously.

Curtis Baugh moved to approve the payout of funds for the furniture and Dr. Anderson seconded the motion. Motion passed unanimously.

Motion made by Curtis Baugh and seconded by Dr. Anderson to accept the Vendor Report, presented by Kelly Earhart. Motion passed unanimously.

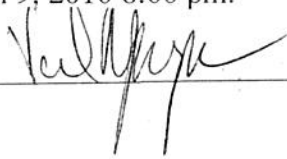
**Adjournment:**

Keri Urquhart mentioned interviews for Parent Board member. Tabled the subject at this time.

Mike wants "Letter from Auditor" added to next month.

Meeting adjourned: February 23, 2010.

Next Meeting: March 9, 2010 6:00 pm.

Val Yagos, Secretary  \_\_\_\_\_

