

Jacksonville Lighthouse Charter School
Board Meeting Minutes
May 4, 2010

Attachment 1

Members Present: Keri Urquhart, Curtis Baugh, Dr. Anderson, Val Yagos, Kevin McCleary. Mike Ronan and Angie Curran were on the phone.

Bob Stearns and Joel Scharfer were on the phone as well.

There were no members of the community present for the meeting.

The meeting was called to order at 12:00 by Keri Urquhart.

Operations Report:

Roles were discussed. One DOI is added. There will be a Dean of Student Culture. Increase instructional support: one for the lower academy and one for the upper academy.

JLA needs and increased capacity for finance support. Proposed finance restructuring change to business manager duties, these changes will involve removing payroll and payroll vendor duties from present position and place with an outside firm. Present business manager has the option to stay as bookkeeper and Child Nutrition Director at a reduced salary. Dr. Anderson is first line of communication with firm. Total increase in budget will be \$23,000. Curtis Baugh moved to accept this plan and Kevin McCleary seconded, motion passed unanimously.

Facility Reports: Presented by Joel Scharfer.

In order to expand to 9 grades in 2011-2012, some ideas were explored. FBC brought it to our attention they wanted out of the Daycare business and the First Care Center was available for sale preferably or lease. CFM made an offer to lease and was countered by FBC and that is outlined in the attachment titled "Opportunity for Expansion". Property will need some updating and cosmetic touches to meet our standards. Dr. Anderson is looking into spending our \$156,000 Stabilization money of which \$130,000 is available on the upgrades. Using our Line-of-Credit is tricky. We will have to pay a higher labor rate due to government guidelines. If we follow this path, we could add 1 K class and one 1st grade class and that would offset the cost. Travel between buildings will have to be worked out. A lot to consider before a decision is made. Dr. Anderson will continue to pursue options and keep things moving. Will food bid be affected by moving between buildings? If we can't use Stabilization money, look into CFM lease and loan money from FAB&T to improve property.

Does the Board want to focus on a new Academy or focus more on the program? Due to the current climate toward charter schools many factors could hinder State Board's decision to increase enrollment. We will table this until May 11th Board meeting.

Meal Service Bids:

Mom's Catering and Preferred Meals submitted bids. Preferred Meals bid requires the purchase of equipment and that was factored into their price bid. Preferred Meals has the lower price. It

Jacksonville Lighthouse Charter School
Board Meeting Minutes
May 4, 2010

Attachment 1

is prepackaged, better quality, better quantity and more consistency. Meals can be saved and pulled out if short a different day. They provide no servers. Mom's Catering has no consistency, was not good quality, often served cold. Mom's provided servers.

Mike said to make sure Preferred will take the contract if awarded.

Adjournment:

Meeting adjourned: 1:11pm May 4, 2010.

Next Meeting: May 11, 2010 6:00 pm.

Val Yagos, Secretary


