

Bronx Lighthouse Charter School

Board of Trustees
Thursday, February 20th, 2014
6:00 p.m. – 8:00 p.m.
1005 Intervale Avenue

Agenda

(The estimated time for each topic is in parenthesis)

<p>Our Mission</p> <p>We prepare our students for college through a rigorous arts-infused program.</p>
<p>Our Vision</p> <p>All students will be taught by a highly effective teacher in a nurturing environment and will achieve at high levels. Each student will develop the knowledge, skills and values necessary for responsible citizenship and life- long learning. The impact of our collective efforts will fundamentally change public education.</p>

Agenda Item	Time	Facilitator	Attachments	Action Items
<p><u>Opening</u></p> <ul style="list-style-type: none"> • Call the meeting to order • Review of Agenda • Approval of January 2014 Minutes 	(5 min)	Ms. Wollensack	<p>Agenda</p> <p>Attachment 1-Pre-Approval January 2014 Minutes</p>	<p>Approval of January 2014 minutes</p> <p>Sign approved minutes</p>
<p><u>Board Governance and Personnel</u></p> <ul style="list-style-type: none"> • Report on Town Hall • Approval of pending resignations • Approval of new hires 	(20 min)	Ms. Wollensack	<p>Attachment 2a-Resignations/ Discharges</p> <p>Attachment 2b-New Hires</p>	<p>Approval pending resignations/discharges (To be sent out separately)</p> <p>Approval of new hires (To be sent out separately)</p>
<p><u>Principal's Report</u></p> <ul style="list-style-type: none"> • Discuss PAL dashboard 	(20 min)	Ms. Hardcastle	<p>Attachment 3-BLCS January Dashboard</p>	<p>(To be sent out Separately)</p>

We prepare our students for college through a rigorous arts-infused program.

Bronx Lighthouse Charter School

Agenda Item	Time	Facilitator	Attachments	Action Items
<u>Regional Vice President Report</u>	(15 min)	Dr. Lewis	Attachment 4a -RVP Report Attachment 4b – CSSS Report for February	
<u>Finance</u> • Review January 2014 FIN report	(15 min)	Ms. Kim	Attachment 5 - January 2014 Financials	To be sent out separately.
<u>Public Comments</u>	(15 min)	Ms. Wollensack		
<u>Executive Session</u> If Needed				
<u>Closing</u> • Upcoming meeting: March 20 th 2014 • Review of action items • Adjournment	(5 min)	Ms. Wollensack		

Attachments:

Attachment 1-Pre-Approval January 2014 Minutes

Attachment 2a-Resignations /Discharges (To be sent out separately)

Attachment 2b-New Hires (To be sent out separately)

Attachment 3-BLCS January Dashboard (To be sent out separately)

Attachment 4a-RVP Report

Attachment 4b-CSSS, Inc. Report for February

Attachment 5-January 2014 Financials

We prepare our students for college through a rigorous arts-infused program.

**BRONX LIGHTHOUSE CHARTER SCHOOL (“BLCS”)
MINUTES OF A MEETING OF THE BOARD OF TRUSTEES HELD ON THURSDAY,
JANUARY 30, 2014 AT 6:00 PM AT BRONX LIGHTHOUSE COLLEGE PREP
ACADEMY, 1005 INTERVALE AVENUE, BRONX, NY 10459.**

Participants in attendance:

Ms. Evelyn De Gonzalez, Trustee
Ms. Elizabeth Holcombe, Trustee & Secretary
Dr. Robert Lewis, LHA Regional Vice President & Trustee
Mr. Luis Taveras, LHA Regional Operations Manager
Ms. Dianne Hardcastle, CPA Principal
Ms. Jennifer Kim, Trustee & Treasurer
Ms. Rebecca Wollensack, Trustee & Chair
Mr. Neal Solon, Trustee

The following Trustees were in attendance:

Ms. Evelyn De Gonzalez
Ms. Rebecca Wollensack
Mr. Neal Solon
Ms. Elizabeth Holcombe
Ms. Jennifer Kim
Dr. Robert Lewis

The following Trustees were not in attendance

Mr. Paul Ko
Mr. Malik Franklin

With a quorum bring established, Ms. Wollensack called the meeting to order at 6:11pm.

The Board reviewed minutes from the December Board meeting. Ms. Kim noted that the signature line with Ms. Wollensack’s name should be deleted and Ms. Kim’s name should be added. Ms. Wollensack motioned to approve the December minutes with the aforementioned changes. Ms. Kim seconded the minutes with the changes, and the minutes were approved with Mr. Solon abstaining from the vote, as he was not present.

The Board next discussed the staff bonus goals payout. Due to a lack of appropriate information, Dr. Lewis moved to table the motion, Mr. Solon seconded the motion, and the Board unanimously approved the tabling of the motion.

The Board next discussed the election of Ms. Kim as the Board treasurer. Mr. Solon moved to elect Ms. Kim as treasurer of the BLCS Board. Ms. Wollensack seconded the motion, and the Board unanimously approved Ms. Kim’s election as treasurer.

The Board next discussed amendment of Board bylaws. The Executive Committee discussed the changes, including removing names of individual Trustees from the bylaws in order to avoid changing the bylaws every time the Board gets a new member or a member's term expires. Additionally, the Executive Committee recommended changing the requirements for Executive Committee membership from 5 members to 3 members so that there is no possibility of a quorum at an Executive Committee meeting in the event that Board membership is at the lower end of what is required in the bylaws. Dr. Lewis made a motion to approve the amended bylaws. Ms. Kim seconded the motion, and the Board unanimously approved them.

Next, Ms. Hardcastle presented the PAL report for the CPA in December.

Dr. Lewis then gave the LHA Regional Vice President update. He informed the Board that the finance committee is working on a split-line budget to help the Lower Academy and College Prep Academy better manage their budgets. Dr. Lewis reviewed imprest account business rules so that the Board and school leaders are clear on LHA procedures. He then discussed overenrollment and waiting lists and mentioned that the NYC DOE does not want BLCS to overenroll. The DOE recommends that if the school has vacant seats, they need to be filled directly off the waiting list. Dr. Lewis then provided an ANET update. Dr. Lewis briefly referenced the proposed expulsion hearing protocol and suggested that the Board bring it to a vote at February's meeting. Dr. Lewis then provided an update on CSSS. He mentioned that there will be a report sent every month with an update on all facilities management that LHA/BLCS are doing with CSSS.

Next, Ms. Kim gave the financial report and mentioned that BLCS is on track to meet the financial covenants set by the bank.

At 6:32, the Board opened the meeting to Public Comment, with 2 minutes for each commenter. 15 people spoke. Ms. Holcombe made a motion to adjourn the meeting at 7:03pm, Mr. Lewis seconded the motion, and the meeting was unanimously adjourned.

Signed	Signed
<hr/> Mr. Paul Ko	<hr/> Mr. Neal Solon

Signed	Signed
<hr/> Ms. Evelyn De Gonzalez	<hr/> Mr. Malik Franklin

Signed	Signed
<hr/> Ms. Elizabeth Holcombe	<hr/> Ms. Jennifer Kim

Signed	Signed
<hr/> Ms. Rebecca Wollensack	<hr/> Mr. Robert Lewis

Signed _____

Dated: February 20, 2014

RVP Report (January 2014)

1. Charter School Authorizer Visit: On February 11th, Richard Larios and his team from the NYCDOE Charter School Office conducted a second round of interviews with LHA Regional Staff and BLCS school leadership concerning a range of topics which included finance, human resources, school environment, public relations and academic programs. Based upon the positive debriefing session at the end of the day, it appears as if the visit went well. Mr. Larios added that he expected the NYCDOE would make a final recommendation to the NY State Board of Regents regarding the pending BLCS charter renewal application for a March or April vote.
2. An audit of all in-school and out of school suspensions for the BLCS Lower School during the current school term has been performed. Based upon available paper and electronic records, all suspensions fall within the guidelines provided by federal, state and local statutes.



February 9, 2014

Dear Board Members,

Bronx Lighthouse Charter School and Bronx Lighthouse Property Holding Company have contracted with CFM Inc. to provide the services to the Bronx Lighthouse Charter Schools that ensure compliance with the maintenance requirements listed in the School Services Agreement. CFM Inc. is now doing business as Charter School Support Services, Inc. (CSSS) a 501(c)(3) nonprofit organization. The Board's contract with CSSS is separate from the service agreement with Lighthouse Academies Inc.

These services include:

1. CSSS arranges for and oversee any repairs needed for the real property at the facility. Minor repairs, such as changing light bulbs or repairing hinges, are performed by the school's on site staff. In addition CSSS has established a preventive maintenance and repair history database using its Service Channel™ PM system. The system includes all of the basic building systems, the scheduled preventative maintenance, work order functions and tracking warranty items. At this time the school has not fully implemented the Service Channel system but we are using it to monitor facility work that CSSS is supporting in the facility.
2. Procurement of school operational services such as, field trip transportation, and other goods and services that the Board may wish to purchase going forward.
3. Contract development and support for third party vendor services selected by the school.
4. CSSS will conduct an annual safety walk through that includes an extensive checklist reviewed with school leadership.
5. CSSS will conduct a walkthrough of the new CPA building with the General Contractor on February 13.

Each month we will send a report to the Board on the items listed below.

	All maintenance items have been added to CSSS Inc.'s Service Channel. These items are then sent out as Preventative Maintenance Work Orders to vendors approved by the school.
Building and Grounds Maintenance and Repairs	This month there was 1 preventative maintenance work order to be performed. 1 has been completed. In addition there were 5 work orders for repairs in the schools. 0 have been completed.



CHARTER

SCHOOL SUPPORT SERVICES, INC.™

	There were 0 acts of vandalism at the BLCS.
Safety Review	The following safety concerns were noted during the past month: Nose thread on the stairs need repairing. This has been referred to the General Contractor as a warranty issue.
AHERA Compliance	The school will need to have their AHERA Compliance Re-inspection in early 2014. Quotes will be provided to the school in February.
Procurement	There are no RFPs issued this month. CSSS will issue renewal contracts the following in February/ March 2014: Furniture, Fixture and Equipment (FFE) Services.
Capital Projects	There are no capital projects planned at this time. The final inspection of the CPA building is scheduled for February 14. Our expert and the GC's CEO will be present.
Other	CSSS has conferred with LHA's Regional Operation's Manager on the use of Service Channel. In addition to the item noted above under Safety Review, CSSS will add the following items to Service Channel: <ul style="list-style-type: none">• Repair of gym floor• Repair of drinking fountains• Leak in water storage tank• Adding locks to the media lab

Please let me know if you have any questions on these matters, or wish to discuss additional service needs.

Sincerely,

Michael Ronan
CEO

Cc. Phillis Nichols Anderson, Senior Vice President Southern and Eastern Region
Luis Taveras, Regional Operations Manager

Transition Summary: Baseline at BLCS

Upon assuming leadership for the K-7 program, I realized quickly that many tools and strategies to drive the work of the school were not completed. The first week my new responsibilities was organized around a comprehensive data

- There was no culture of achievement plan, indicating school-wide goals or measures of success
- There was no summative data in the hands of teachers; teachers were only able to access formative ANET data, which was not aligned to their curricular maps
- Instruction is not consistently organized with similar structures across grade levels and departments
- Coaching was implemented, but with inconsistent results or growth in teachers, and a lack of accountability with ANET systems
- The schedule did not allow for adequate ELA instruction in grades 5-8, or a consistent approach to the way that students with IEPs were supported
- While there were collaboration structures, it was not evident that there was accountability for planning to maximize student results
- The “RTI” program was not being implemented with fidelity to RTI best practices or structures
- Special Education Law was not being implemented—especially as it related to provision of services and due process
- Disciplinary Systems were not appropriate for the developmental needs of elementary school students, and discipline was not adequately tracked
- Teachers were unfamiliar with the LHA grading policy, are not using grade books/power teacher correctly—there was no system for sending regular progress reports home (even for failing students)
- Family communication had not been regular or routine with the community at large, or with the Parent’s Association

Immediate Actions

Action Item	Implementation	Notes
Family Communication	<ol style="list-style-type: none"> 1. 3 Q&A sessions from 1/27-1/29 2. Weekly letter home on Fridays Including Upcoming Events, Staffing Updates, and progress monitoring tools 3. Parent Invitations for feedback into the CAP over 3 dates 4. Coordinated send out of student progress reports to be sent on each Monday 5. Promotion in doubt communication to families at Q2 report card conferences 	<ol style="list-style-type: none"> 1. Around 50 parents participated 2. The letter is posted on the parent communication bulletin board 3. No parents attended 4. First send out on 2/10 5. All PID students are being recommended for tutoring program afterschool
Strategic Planning	<ol style="list-style-type: none"> 1. A Culture of Achievement Plan has been drafted, and includes target achievement levels 2. The instructional schedule was adjusted to allow for minimum instructional amounts and consistent SPED scheduling. 3. Starting the week of 2/24, implementation of vertical planning teams led by distinguished lesson 	<ol style="list-style-type: none"> 1. Will be the basis of FY14 bonus goal achievement 2. Implemented on 2/24

	planners and highly effective teachers.	
Data Management	<ol style="list-style-type: none"> 1. Data for all summative assessments (NWEA and NYS assessments) has been shared with faculty, and will be examined during upcoming professional development sessions 2. Implementation of the 3rd round of ANET interim assessments 	<ol style="list-style-type: none"> 1. Training coming on 2/26 to review goals for subgroups of students 2. Feedback on action plans will be de
Overhaul of Coaching and Management Structures	<ol style="list-style-type: none"> 1. Increased capacity of management with addition of a DTL, promotion to DSS, and department coaching framework 2. Training for all coaches on Leverage Leadership framework for observation and debrief 3. Establishment of targets for feedback on Danielson to all teachers by 3/30 4. Developed program flowchart to guide what can be fielded to whom. 	<ol style="list-style-type: none"> 1. K. Golden and TS Hoard (DTL), Kristina Sarr (DSS), Alicia Hammond (DSC) 2. 2/19 training date
Revising Procedures School Wide	<ol style="list-style-type: none"> 1. Development of new breakfast and lunch procedures/supervision plan including a ratio of supervision based on age levels of students. 2. Implementation of standards-based frameworks for learning environment 3. Tuning of procedures to accompany the schedule Planned Trainings <ol style="list-style-type: none"> 1. Behavior management and support tuning and training 	

Staffing Update/New Hires

There are currently efforts to hire for all vacant positions

New Hire	Position	Filling
TS Hoard	4-7 DTL	Vacant Position
Pablo Gomez	K-4 Spanish	None—no foreign language program existed
Stephanie Armstrong	4-5 SPED	Vacancy left on 2/3
Cynthia Rosa	6-7 SPED	Vacancy left on 2/10
Terry Warren	5-7 Spanish	None—no foreign language program existed
TBD	K-3 DTL	Vacant Position
TBD	7 th grade math	Vacant Position
TBD	7 th grade ELA	Vacant Position
TBD	CFCP	Vacant Position
TBD	Counselor	Vacant Position

JANUARY REGENTS RESULTS

Name of test	# of testers proactive (not behind yet)	# of testers reactive (failed past regents)	Passing %: Proactive	Passing %: Reactive	Overall pass-rates, by grade-cohort:
Living Environment		4		25% (1/4)	2015 – 91% (41/45) 2016 – 93% (43/46)
Comprehensive ELA	119		75% (90/119)		2015 – 95% (42/44) 2016 – 45% (17/38) 2017 – 84% (31/37)
Global History	1	11	100% (1/1)	82% (9/11)	2015 – 95% (42/44) 2016 – 60% (3/5)
Geometry		1		100% (1/1)	2015 – 84% (32/38)
Chemistry		6		0% (0/6)	2015 – 48% (16/33)
Integrated Algebra		6		83% (5/6)	2015 – 100% (44/44) 2016 – 98% (48/49) 2017 – 100% (39/39)

AFTERSCHOOL INSTRUCTIONAL FELLOWS JOB DESCRIPTION & REQUIREMENTS (PROPOSED)

Purpose of Job. The purpose of all instruction through the **Bronx Lighthouse afterschool program** is to help scholars master skills and become more independent learners. Fellows provide small group (max. 8-10 scholars per Fellow) learning in a broad range of course, including reading, writing, math, science. Fellows meet with scholars on a semester-long (2-quarters) basis to provide **(1) structured guided work periods, (2) skill-building lessons, and (3) tutoring during independent practice.** This may include clarifying and reviewing concepts taught in class, practicing skills, and helping students solve specific problems. Afterschool instruction is a supplement to teaching, not a replacement for active class attendance and participation.

Goals.

1. To provide a structured, silent, and productive guided work period directly afterschool
2. To help scholars maximize, expand, and improve their academic skills
3. To listen and respond to the academic needs of others with creativity, energy, sensitivity, patience
4. To reinforce scholars' understanding of subject-specific material, and to share subject-specific study skills
5. To promote relationship and community-building at Bronx Lighthouse

Responsibilities.

- ___ Fellows MUST be present for ***all*** sessions throughout the semester (week of February to week of June 13).
 - a. Fellows are permitted a maximum of two (2) cancellations or changes per semester. If a Fellow cannot make it to a scheduled session, he/she MUST:
 - i. Check with other Fellows to see if they can cover. A complete list of Fellows will be posted and also available with the Fellows Program Administrators.
 - ii. Alert a Fellows Program Administrator in writing, via email, the reason for the cancellation or change
 - iii. Any issues with attendance (even if excused) may result in withholding of stipend/scholarship
- ___ Fellows MUST be prepared for all sessions throughout the semester
 - a. Fellows must have a completed lesson plan prior to each session
 - b. Lesson plans MUST be approved by a Fellows Program Administrator prior to 3:00pm (signature required)
 - c. Copy (and other classroom supplies) requests may be made through the main office prior to 3:00pm
 - d. All lesson plans (per small group) should be kept in order in a binder throughout the semester
- ___ Provide academic advising based on scholar PowerSchool details
 - a. *Note:* Fellows should conference with each scholar about his/her PowerSchool detail on a daily basis
- ___ Ensure that scholar attendance is kept accurately for each instructional session
- ___ Sign in and out for each instructional session through a Fellows Program Administrator
- ___ Meet with faculty frequently throughout the semester to better understand scholars' needs
- ___ Provide subject-specific content help to students through small group assistance; facilitate active learning by engaging scholars through the content and pace of the instructional session
- ___ Provide guidance and direction to scholars in order to help scholars become more independent learners
- ___ Maintain confidentiality of student performance and faculty feedback
- ___ Respond to all Fellows Program emails and requests within 48 hours

Pay Schedule

All Fellows will be paid on a partial-stipend, partial-scholarship basis.

Stipends will be funded in **two (2) payments** – *payment 1* funded upon completion of first half of semester (week of April 28) and *payment 2* funded upon completion of the semester (week of June 16).

Scholarships will be funded in support of an undergraduate institution or other educational opportunity.

Days Per Week	Stipend Payment 1 Amount	Stipend Payment 2 Amount	Scholarship Amount	Total Award (per 2- quarters)	Total Award (per year)
1	\$62.50	\$62.50	\$125	\$250	\$500
2	\$93.75	\$93.75	\$187.50	\$375	\$750
3	\$125	\$125	\$250	\$500	\$1000
4	\$125	\$125	\$375	\$625	\$1250
More than 4	\$125	\$125	\$500	\$750	\$1500

Eligibility

All applicants must have a current GPA of 3.0 or higher. In addition, accepted Fellows must maintain a GPA of 3.0 or higher at all times during program participation. Academic excellence is the most important factor in this fellowship; therefore, any evidence of a lack of academic excellence may result in termination from the fellowship.

Supervision

All Fellows are supervised and evaluated by the Fellows Program Administrators.

Hiring

The Fellows Program will seek to recruit qualified Fellows at the end of each semester for work the following semester. Bronx Lighthouse faculty will recommend most Fellows, however, the program will allow students to apply independently (provided they supply written faculty recommendations as part of their application packet).

Training

All Fellows must participate in Fellows Program training totaling 6 hours. This should include ten (10) once-a-week 30-minute meetings (most likely during RTI or Advisory) with a Fellows Program Administrator. It should also include several independent meetings with faculty of scholars' courses.

Fellows Program Administrators

Alice Choi
Director of College Transitions
achoi@lighthouse-academies.org
Contact Ms.Choi for issues regarding applications, scheduling, paperwork, etc.

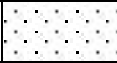
Kristina Sarr
Director of Student Services
ksarr@lighthouse-academies.org
Contact Ms.Sarr for issues regarding training, lesson plans, etc.

Juana Medrano
School Aide
jmedrano@lighthouse-academies.org
Contact Ms.Juana for issues regarding classroom supplies, copies, supervision, etc.

CAP Priority		Measure	Annual Goal	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	Year to Date
Improve Quality of Instruction	Teacher Input	Percent of faculty developing and implementing proficient and distinguished curricular maps for 2013-14 (Domain 1a, 1c)	100%	100%	95%	95%	95%							
		Percent of faculty developing and implementing proficient and distinguished weekly lesson plans (Domain 1e)	90%	86%	82%	86%	86%							
		Percent of faculty using proficient and distinguished assessments to inform instruction (Domain 1f)	90%	90%	86%	86%	91%							
		Average number of observation & feedback meetings per faculty member	35	4	3	3	2							
		Lesson Plan Submission Rate	100%	100%	100%	100%	100%							
		Percent of faculty implementing proficient and distinguished classroom environments (Domain 2)	90%	76%	82%	82%	86%							
		Number of school leadership team meetings driven by student data (Domain 4b, 4d)	25	4	3	3	2							
		Number of departmental meetings driven by student achievement data (Domain 3d, 4e)	10	2	6	3	1							
	Student Output	Percent of students passing all required courses (will attain more than 10 credits)	90%	66%	63%	56%	61%							
		Percent of students failing one required course (will attain at least 10 credits)	<5%	25%	15%	19%	21%							
		Percent of students in danger of not earning 10 credits (failing more than one required course)	<2%	9%	22%	26%	18%							
		Percent of students in cohort '15 on track for a Regents Diploma	90%	83%	83%	83%	83%							
		Percent of students in cohort '15 on track for an Advanced Regents Diploma	70%	58%	58%	58%	58%							
		Percent of students in cohort '15 within reach of a Regents Diploma in 4 years	100%	98%	98%	98%	98%							
		Percent of students in cohort '16 on track for a Regents Diploma	100%	93%	93%	93%	93%							
		Percent of students in cohort '16 on track for an Advanced Regents Diploma	80%	93%	93%	93%	93%							
		Percent of students in cohort '16 within reach of a Regents Diploma in 4 years	100%	100%	100%	100%	100%							
		Percent of students in cohort '17 on accelerated track for a Regents Diploma/Advanced Regents Diploma	100%	61%	61%	61%	61%							
	Student Investment	Percent of enrollment	105%	109%	110%	109%	109%							
Number of withdrawals		<15	5	1	0	1								
Number of withdrawals due to dissatisfaction		<3	0	0	0	0								
Student Attendance Rate		95%	96%	96%	95%	94%								
Percent of students arriving late		<10%	6%	7%	8%	9%								
Percent of students on college prep or college ready status		90%	89%	82%	84%	91%								

% of effective teachers planning to return next year

95%



CAP Priority	Measure	Annual Goal	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	Year to Date	
Improve Quality of Instruction	Teacher Input	TPS-Instructional Planning (% Effective or Highly Effective)	90%	55%	94%	94%	94%	88%	88%	88%	88%			
		TPS-Instructional Delivery (% Effective or Highly Effective)	90%	61%	78%	78%	81%	83%	76%	78%	88%	88%		
		TPS-Assessment (% Effective or Highly Effective)	90%	61%	80%	81%	81%	81%	87%	88%	88%	88%		
		Average # of observation & f/u feedback meeting per core content teacher	34	7	3	4	4	3	3	3	3	3	2	35
		Average # of observation & f/u feedback meetings per special ed & AIS teachers	34	7	2	4	3	2	3	3	3	3	1	31
		% of teachers that submit lesson plans weekly	100%	100%	100%	100%	100%	100%	100%	100%	94%	94%	94%	
		% of teachers that receive weekly instructional coaches/admin feedback on lesson plans	100%	100%	100%	100%	100%	100%	100%	100%	94%	94%	94%	
	Student Output	# of formal LT meetings to discuss classroom data and determine actions to take with teachers/students	24	7	3	3	2	2	2	2	2	4	3	30
		# of DOI or PAL led grade level/span or content team data review meetings	24	3	4	2	2	2	4	2	3	4	2	28
		% of students passing all core subject classes	90%	44%	44%	39%	43%	64%	34%	40%	62%	57%	71%	
		% of students failing one core subject class	<5%	23%	19%	21%	19%	15%	22%	24%	18%	33%	17%	
		% of students failing more than one core subject class	<2%	33%	36%	40%	38%	21%	46%	35%	20%	10%	12%	
		% of teachers incorporating arts infusion strategies weekly	85%				85%	83%	74%	88%	88%	94%	100%	
		% of students at or above "grade level" on NWEA	85%		43.3% ELA 45.5% Math					56% ELA 57% Math			66% ELA 69% Math	66% ELA 69% Math
Stakeholder Investment	Student Investment	% of Enrollment	100%	99%	100%	102%	104%	104%	103%	103%	103%	103%	103%	
		# of withdrawals	<11	2	0	6	3	2	4	1	0	0	0	18
		# of withdrawals due to dissatisfaction	<5	2	1	0	0	0	2	1	0	0	0	6
		% of Student Attendance	95%	98%	97%	97%	95%	93%	94%	94%	95%	94%	95%	95%
		% of Students On-Time	95%	89%	90%	90%	87%	82%	90%	89%	91%	88%	94%	89%
		TPS-Learning Environment (% of teachers scoring Effective or Highly Effective)	90%	55%	78%	88%	88%	94%	88%	88%	88%	94%	94%	
		# of In-School Suspensions Referrals	<300	133	140	92	82	136	99	109	140	137	36	1104
	Family Investment	# of students receiving ISS Referrals	110	68	75	55	53	77	69	66	78	82	26	124
		# of Out of School Suspensions	<100	23	16	8	6	10	6	3	10	9	4	95
		# of students receiving OSS	55	17	14	7	6	10	6	3	8	9	4	
		LHA Student Survey (% favorable responses)	75%				74%					87%		87%
		DOE School Survey (student portion - average score)	>8.0											
		TPS-Family Engagement (% of teachers scoring Effective or Highly Effective)	90%	61%	94%	100%	94%	88%	82%	83%	83%	88%	88%	88%
		% of parents attending Parent Teacher Conference	85%			93%			83%				84%	98%
Human Capital	Monthly parent satisfaction survey questions (% of favorable responses)	80%		75%	71%	N/A	85%	N/A	N/A	89%	N/A	N/A	80%	
	% of parents who completed bi-monthly parent satisfaction survey	75%		8%	14%	N/A	67%	N/A	N/A	44%	N/A	N/A	44%	
	# of parent complaints escalating beyond LT (e.g., VP, BOT or DOE)	5	2	1	0	0	0	0	0	0	0	0	3	
	# of parents attending parent night	150	92	33		15	N/A	N/A	36	N/A	8	N/A	96	
	# of parents attending other/special events at school	150		130	36	29	15	75	8	108	14	180	202	
	# of parents attending Parent Association meetings	100	15	6	11	2	4	4	17	N/A	8	N/A		
	# of parents who volunteered 1 or more times	100	4	5	5	0	5	6	12	8	10	3	15	
LHA Family Survey (% favorable responses)	90%													
DOE School Survey (parent portion - average score)	>8.5													
Human Capital	Staff Attendance	95%	99%	99%	98%	96%	95%	96%	97%	95%			97%	
	% of Staff On-Time	95%	90%	99%	95%	95%	94%	97%	97%	97%	97%	90%	95%	
	TPS-Professionalism (% Effective or Highly Effective)	90%	89%	100%	95%	95%	95%	94%	94%	88%	88%	88%	93%	
	Monthly staff satisfaction survey (% favorable responses)	80%	90%	96%	96%	N/A	94%	89%	97%	N/A	94%	N/A	94%	
	% of staff completing Monthly staff satisfaction survey	90%	61%	95%	65%	N/A	83%	76%	88%	N/A	96%	N/A	81%	
	Weekly PD satisfaction surveys (% favorable responses)	80%	100%	86%	89%	N/A	86%	N/A	94%	N/A	N/A	N/A	91%	
	DOE School Survey (staff portion - average score)	>8.5										N/A		
	% Fully Staffed	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	
	# of open positions projected for next year (SY14)	6					6	4	4	2	3	1		
% of effective teachers planning to return next year	100%					100%	100%	100%	100%	95%	95%	95%		

Enrollment Data Trend Report: Updated as of September 30, 2013

	Target Enrollment	Seats Filled	Open Seats	% students enrolled for 2+ years
8	68	67	1	49
9	46	63	-17	35
10	46	51	-5	35
11	46	45	1	32
TOTAL	206	226	-20	151

	September	2013-14 Year to Date	September 2013
Withdrawals	4	4	
New Admissions	**	2	

Reasons for Withdrawals	# of Withdrawals this month	# of Withdrawals this year	September 2013 Withdrawals
Relocating out of state/district	0	0	
Special Ed Services	0	0	
Transportation	0	0	
Personal/Family	0	0	
Student Behavior/School Discipline	0	0	
Other student(s) in the school	0	0	
School day/year is too long	0	0	
Did not meet expectations	0	0	
Dissatisfied with teacher	0	0	
Dissatisfied with administration or policy	0	0	
Wanted Siblings to attend same institute	0	0	
No-show on first day of school	5	5	
Dissatisfied with sports league and opportunities	0	0	3
Accepted into a Selective Enrollment	0	0	
Expulsion	0	0	
No Comment	0	0	
	5	5	3

Enrollment Data Trend Report: Updated as of October 31, 2013

	Target Enrollment	Seats Filled	Open Seats	% students enrolled for 2+ years
8	68	66	2	48
9	46	63	-17	35
10	46	52	-6	35
11	46	45	1	32
TOTAL	206	226	-20	150

	October	2013-14 Year to Date	September 2013
Withdrawals	1	5	
New Admissions	1	3	

Reasons for Withdrawals	# of Withdrawals this month	# of Withdrawals this year	September 2013 Withdrawals
Relocating out of state/district	1	1	
Special Ed Services	0	0	
Transportation	0	0	
Personal/Family	0	0	
Student Behavior/School Discipline	0	0	
Other student(s) in the school	0	0	
School day/year is too long	0	0	
Did not meet expectations	0	0	
Dissatisfied with teacher	0	0	
Dissatisfied with administration or policy	0	0	
Wanted Siblings to attend same institute	0	0	
No-show on first day of school	0	5	
Dissatisfied with sports league and opportunities	0	0	3
Accepted into a Selective Enrollment	0	0	
Expulsion	0	0	
No Comment	0	0	
	1	6	3

Enrollment Data Trend Report: Updated as of November 30, 2013

	Target Enrollment	Seats Filled	Open Seats	% students enrolled for 2+ years
8	68	66	2	48
9	46	63	-17	35
10	46	51	-5	35
11	46	45	1	32
TOTAL	206	225	-19	150

	November	2013-14 Year to Date	September 2013
Withdrawals	0	5	
New Admissions	0	3	

Reasons for Withdrawals	# of Withdrawals this month	# of Withdrawals this year	September 2013 Withdrawals
Relocating out of state/district	0	1	
Special Ed Services	0	0	
Transportation	0	0	
Personal/Family	0	0	
Student Behavior/School Discipline	0	0	
Other student(s) in the school	0	0	

School day/year is too long	0	0	
Did not meet expectations	0	0	
Dissatisfied with teacher	0	0	
Dissatisfied with administration or policy	0	0	
Wanted Siblings to attend same institute	0	0	
No-show on first day of school	0	5	
Dissatisfied with sports league and opportunities	0	0	3
Accepted into a Selective Enrollment	0	0	
Expulsion	0	0	
No Comment	0	0	
	0	6	3

Enrollment Data Trend Report: Updated as of December 31, 2013

	Target Enrollment	Seats Filled	Open Seats	% students enrolled for 2+ years
8	68	66	2	48
9	46	63	-17	35
10	46	51	-5	35
11	46	45	1	32
TOTAL	206	225	-19	150

	December	2013-14 Year to Date	Summer 2013
Withdrawals	1	6	
New Admissions	0	3	

Reasons for Withdrawals	# of Withdrawals this month	# of Withdrawals this year	Summer 2013 Withdrawals
Relocating out of state/district	1	2	
Special Ed Services	0	0	
Transportation	0	0	
Personal/Family	0	0	
Student Behavior/School Discipline	0	0	
Other student(s) in the school	0	0	
School day/year is too long	0	0	
Did not meet expectations	0	0	
Dissatisfied with teacher	0	0	
Dissatisfied with administration or policy	0	0	
Wanted Siblings to attend same institute	0	0	
No-show on first day of school	0	5	
Dissatisfied with sports league and opportunities	0	0	3
Accepted into a Selective Enrollment	0	0	
Expulsion	0	0	
No Comment	0	0	
	1	7	3

Progress in Student Achievement

All teachers have administered and tracked data from our second round of interim assessments. All student mastery data increased across sections, and we continue to outpace our performance from 2012-13.

We also have administered a second SAT practice assessment for all 11th graders and selected advanced 10th graders. The data significant increases for some students, and a complete assessment report is on it's way to our team.

Teachers continue to prepare students for January Regents Exams, where we will have over 130 students sitting for the Comprehensive English Regents Assessment (an accelerated pace initiative) and students who have failed past exams sitting to re-test. We are enthusiastic about Regents test preparation efforts, and Saturday Regents Prep sessions are being offered for students who will test in January.

College Now Partnership:

16 students completed the first semester of College Now courses and earned college credit. We have been approved to host 2 seperate CollegeNow courses at our school site for the spring semester and are working to have CPA faculty approved as College Now Faculty. This will allow CPA staff to instruct college level courses to our students and should suppliment our academic offerings.

Planning for the Future:

At the start of the year, goals for 8th grade entry were shared with Ms. Runco. These include goals around:

The number of students ready for Algebra, as measured by NWEA scores

The number of students capable of taking HS science courses, as measured via performance tasks and science/math performance data

The number of students capable of taking HS language courses, as measured by teacher-developed end of course assessments

The number of students capable of an accelarated Regents completion track in History, as measured by thematic essay scores and teacher-developed end of course assessments

Engagement Initiatives and Updates

There are no new student engagement initiatives, as we continue to prioritize student academic success given the large number of students failing one or more courses.

It is noteworthy to share that we have implemented the following:

1. Development of an afterschool eligibility list for enrichment participation
2. Overhauled student leadership structures to allow students to prioritize academics first
3. Advisory sessions with a focus on failing students and organization

That said, student engagement programming continues. We are hosting basketball try outs for varsity teams, running a ladies basketball try out, and starting conditioning for a co-ed charter league softball team, and ultimate frisbee team. There is a 9th grade lock in scheduled for January 17th.

Staffing and Human Capital

New Staffing Updates

We welcomed a new Science Teacher, Mr. Ryan McIntyre, our staff. He is undergoing onboarding and taking charge of his Earth Science and Intermediate Level Science courses.

Projections for the Coming Year

We are currently projecting our needs for the 2014-15 year and getting an assessment of staff level comfort.

Asks For the Board

1. Approval of the bonus goals for FY 14
2. Approval of a teacher evaluation system for FY 14
3. Support in accessing advocates to apply pressure to the CSE (committee on special education) who are not fulfilling the law, and who are not fulfilling their role as LEA for our students with Disabilities, a briefing is ready
4. Determination of SPED and ELL coordination compensation policies, as well as the status of the DSC role as a leadership position.
5. A copy of the K-7 culture of achievement plan
6. Approval of afterschool programming asks from the November BOT meeting

Policy Section	Employee Category	Goals	Payout Amount	# of 2013-2014 Staff Eligible	Total Possible (per Goal)	Total Possible (per Employee Category)
G.1	School Leaders	b) Lower & Upper Academy School Leaders (K-7):				
		a) School receives a B or higher on 2014 NYC DOE K-8 Progress Report	\$ 1,500		\$ -	
		1. Average fall to spring NWEA growth in reading and math equal or exceed 120% AND at least 70% of students meet or exceed their individual expected growth targets	\$ 1,500		\$ -	
		c) College Prep Academy Leaders				
		1. When 80% of the students are enrolled on count day in FY14 are enrolled on count day in FY15	\$ 250	2	\$ 500	
		2(a). Student performance on Regents Exams and in earning credits exceeds averages for NYC and progress report peer groups.	\$ 1,500	2	\$ 3,000	
		2(b). 8th grade average fall to spring NWEA growth in reading and math equal or exceed 120% AND at least 70% of students meet or exceed their individual expected growth targets	\$ 1,500	2	\$ 3,000	
	Principal (Individual Bonus)	d) PAL receives composite effectiveness score of 80% or higher on end-of-year performance evaluation	\$ 1,000	2	\$ 2,000	
G.2	School Professionals (includes all teachers, counselors & coordinators)	Lower & Upper Academy School Professionals (K-7):				
		a) School receives a B or higher on 2014 NYC DOE Progress Report†	\$ 1,000		\$ -	
		b) Average fall to spring NWEA growth in reading and math equal or exceed 120% AND at least 70% of students meet or exceed their individual expected growth targets††	\$ 1,000		\$ -	
		Full-time classroom teacher receives composite effectiveness score of 80% or higher on end-of-year performance evaluation	\$ 500		\$ -	
		CPA School Professionals:				
		2(a). Student performance on Regents Exams and in earning credits exceeds averages for NYC and progress report peer groups.	\$ 1,000	23	\$ 23,000	
		b) Average fall to spring NWEA growth in reading and math equal or exceed 120% AND at least 70% of students meet or exceed their individual expected growth targets††	\$ 1,000	6	\$ 6,000	
		c) Full-time classroom teacher receives composite effectiveness score of 80% or higher on end-of-year performance evaluation	\$ 1,000	23	\$ 23,000	
G.3	Teachers (Individual)	Lower & Upper Academy Teachers (K-7):				
		a) School receives a B or higher on 2014 NYC DOE Progress Report†††	\$ 1,000		\$ -	

		Attachment 5-Proposed FY13 Staff Bonus Goals			
G.3	Bonus)	CPA Teachers			
		a). Student performance on Regents Exams and in earning credits exceeds averages for NYC and progress report peer groups.	\$ 1,000	21	\$ 21,000
G.4	Support Staff	Lower & Upper Academy Teachers (K-7):			
		Average fall to spring NWEA growth in reading and math equal or exceed 120% AND at least 70% of students meet or exceed their individual expected growth targets	\$ 1,000	13	\$ 13,000
		CPA Support Staff			
		Attaining the following: 95% student attendance 90% family attendance at report card conference nights 100% positive or neutral rating of technology (LHA staff survey)	\$ 1,000	4	\$ 4,000

* Yellow highlighted areas must be

Goals	Payout Amount	# of 2013-2014 Staff Eligible	Total Possible (per Goal)	Total Possible (per Employee Category)
Lower & Upper Academy School Leaders (K-7):				
1. When 80% of the students are enrolled on count day in FY14 are enrolled on count day in FY15	1000	1	1000	5000
2a. School receives a B or higher on 2014 NYC DOE K-8 Progress Report	2000		2000	
2b. Average fall to spring NWEA growth in reading and math equal or exceed 120% AND at least 70% of students meet or exceed their individual expected growth targets	1000		1000	
3. PAL receives composite effectiveness score of 80% or higher on end-of-year performance evaluation	1000		1000	
College Prep Academy Leaders				
1. When 80% of the students are enrolled on count day in FY14 are enrolled on count day in FY15	1000	6	6000	30000
2a. Student performance on Regents Exams and in earning credits exceeds averages for NYC and progress report peer groups.	2000		12000	
2b. 8th grade average fall to spring NWEA growth in reading and math equal or exceed 120% AND at least 70% of students meet or exceed their individual expected growth targets	1000		6000	
3. PAL receives composite effectiveness score of 80% or higher on end-of-year performance evaluation	1000		6000	
Lower & Upper Academy School Professionals (K-7):				
4. School receives a B or higher on 2014 NYC DOE Progress Report†	1000	31	31000	62000
5. Average fall to spring NWEA growth in reading and math equal or exceed 120% AND at least 70% of students meet or exceed their individual expected growth targets††	1000		31000	
CPA School Professionals:				
4. Student performance on Regents Exams and in earning credits exceeds averages for NYC and progress report peer groups.	1000	24	24000	48000
5. grade 8: Average fall to spring NWEA growth in reading and math equal or exceed 120% AND at least 70% of students meet or exceed their individual expected growth targets†† grades 9-11: Average student mastery on end of course assessments exceeds state averages, and ranks above the 75th percentile on school progress reports	1000		24000	
Lower & Upper Academy Teachers (K-7):				
7. Teachers receive average Danielson rating of 3.5 across all domains	1000	29	29000	29000
CPA Teachers				
7. Teachers receive average Danielson rating of 3.5 across all domains	1000	21	29000	29000
Lower & Upper Academy Support Staff (K-7):				

Attaining the following (1,000 for each) 1. 95% student attendance 2. 85% family attendance at at least 3/4 report card conference nights 3. 80% positive or neutral rating of technology (LHA staff survey)	3000	8	24000	24000
CPA Support Staff				
Attaining the following (1,000 for each) 1. 95% student attendance 2. 85% family attendance at at least 3/4 report card conference nights 3. 80% positive or neutral rating of technology (LHA staff survey)	3000	4	12000	12000

Lighthouse Academies®

FINANCIAL REPORT
OF
BRONX LIGHTHOUSE CHARTER SCHOOL
JANUARY 2014

February 17, 2014

To: The Board of Trustees of
Bronx Lighthouse Charter School (BLCS)

From: Linda Ahronian, Controller – NY, WI, DC, IL, MI
Lighthouse Academies, Inc. (LHA)

CC: Otty Westenfield, CFO (LHA)

Enclosures:

- Financial statements for the seven months ended January 31, 2014
 - Statement of Financial Position
 - Statement of Activities

Executive Summary:

	Dec 13	Jan 14		Dec 13	Jan 14
EOM Net Assets	4,399,547	4,370,387	FY14 Enrollment Target	589	589
YTD Net Income / (Loss)	50,942	(16,552)	EOM Enrollment	632	632
FY14 Forecast Net Income / (Loss)	260,604	261,604	Total Wait List	2,010	2,010
<u>Highlights:</u>					

Statement of Financial Position

- Total cash was \$5.36M at the end of January 2014, of which \$1.2M is restricted. All deposits are either converted to public funds or are within the FDIC threshold.
- Accrued expenses reflect a payroll transfer to take place in February for the 1/31/14 payroll. Other payroll related expenses reflected in accrued expenses include retirement and unpaid vacation time.

Statement of Activities

- Statement of Activities reflects the current board approved budget.
 - The School's debt covenant test for the bond is estimated to pass.
- Revenues:
 - The per pupil and special education revenues are recorded at 1/12th the budgeted amount each month.
 - Federal Title grants reflect the year to date related expenditures.
- Expenditures:
 - The CPA and LA FY13 bonuses have been paid through the end of January 2014 and are reflected under taxes and benefits. The projection has been updated to actual paid bonuses.

- Explanations of other expenditures are included in the comments column in anticipation of board inquiries as well as a forecasted budget which reflects a proposed revision to the FY14 budget.

Other:

- Please note that the school's imprest account may occasionally be used to write a manual payroll check in emergency situations such as an error in reported hours or a termination. All checks written from the imprest account at Banco Popular will have the same level of scrutiny as any other expense paid by the school.
- Work has begun gathering data to be used in developing the FY15 school budget. This writer will be visiting the school on February 20, 2014 for the purpose of putting together a preliminary draft which will be finely tuned throughout the month of March and presented to the finance committee for review in April.

BRONX LIGHTHOUSE CHARTER SCHOOL
STATEMENT OF FINANCIAL POSITION

	<u>01/31/14</u>	<u>12/31/13</u>	<u>09/30/13</u>	<u>06/30/13</u>
Assets				
Cash	\$ 4,099,639	\$ 4,811,886	\$ 3,665,520	\$ 3,346,483
Accounts and Grants Receivable	83,963	122,581	101,765	33,470
Prepaid Expenses	78,521	78,521	56,634	50,134
Total Current Assets	4,262,123	5,012,988	3,823,920	3,430,088
Property and Equipment (Net)	874,093	874,093	275,656	262,099
Security Deposits	45,685	45,685	45,685	45,685
Cash Restricted - Facility Major Repair Fund	437,653	437,579	437,358	437,070
Cash Restricted - BLCS Sinking Fund	663,332	624,999	509,999	509,999
Cash Restricted - Reserve per Lease	89,694	89,692	89,688	89,682
Cash Restricted - NYC DOE Dissolution	70,255	70,254	70,250	70,246
Total Assets	\$ 6,442,836	\$ 7,155,290	\$ 5,252,556	\$ 4,844,868
Current Liabilities				
Accounts Payable	\$ 67,401	\$ 167,148	\$ 114,460	\$ (38,276)
Accrued Expenses	406,418	281,916	353,067	175,823
Deferred Revenue	1,160,302	1,868,352	974,919	1,035,627
Capital Lease Payable	438,328	438,328	172,122	172,122
Line of Credit - Bank of America 400K	-	-	-	-
Total Current Liabilities	2,072,449	2,755,744	1,614,568	1,345,297
Total Net Assets	4,370,387	4,399,547	3,945,357	3,499,571
Total Liabilities and Net Assets	\$ 6,442,836	\$ 7,155,290	\$ 5,559,925	\$ 4,844,868

BRONX LIGHTHOUSE CHARTER SCHOOL
STATEMENT OF ACTIVITIES

1	A	C	D	E	F	G	H	I	J	K	L	M	N	O
2			One Months Ended 1/31/2014			Year-to-Date 1/31/2014			Remaining Budget					
3			One Month - Actual	One Month - Budget	Variance	Seven Month(s) - Actual	Seven Month(s) - Budget	Variance	Annual Budget FY14 - Approved 7/18/2013 with Dec amendments	Remaining in Budget	Projected FY14	FY14 Budget Changes	GAAP Based projection	difference in projections
4	Revenue													
5	Per Pupil Revenue	accrued monthly at 1/12th of budget	663,950	663,950	0	4,647,652	4,647,652	0	7,967,403	(3,319,751)	8,118,797	151,394	8,118,797	151,394
6	Special Ed Revenue	accrued monthly at 1/12th of budget	44,100	44,100	0	308,699	308,699	0	529,198	(220,499)	658,622	129,424	658,622	129,424
7	Federal IDEA	received at yearend	0	0	0	0	0	0	95,999	(95,999)	95,999	0	95,999	0
8	Title I Revenue	recorded when expensed	27,943	27,417	526	168,131	191,917	(23,786)	329,000	(160,869)	332,809	3,809	332,809	0
9	InKind - State Textbooks		0	0	0	0	0	0	46,799	(46,799)	46,799	0	46,799	0
10	Title II (a) Revenue	allocation is \$12,681 budget amendment needed	0	0	0	15,217	12,681	2,536	37,106	(21,889)	12,681	(24,425)	12,681	0
11	Erate Reimb		0	0	0	0	0	0	51,300	(51,300)	60,300	9,000	60,300	0
12	Lunch Program-parent collections		220	1,736	(1,516)	475	3,472	(2,997)	17,360	(16,885)	5,000	(12,360)	5,000	0
13	Cleveland Foundation revenue	CPA received \$25K grant	25,000	0	25,000	25,000	0	25,000	0	25,000	25,000	25,000	25,000	0
14	PDAE Revenue		0	0	0	0	0	0	0	0	0	0	0	0
15	Miscellaneous Income		446	0	446	2,938	0	2,938	0	2,938	3,000	3,000	3,000	0
16	Interest Earned		684	333	351	4,025	2,333	1,691	4,000	25	7,400	3,400	7,400	0
17	Uniform Revenue		0	1,500	(1,500)	92	3,000	(2,908)	15,000	(14,908)	1,500	(13,500)	1,500	0
18	Reimbursement from MET - Specialist	shared IT staff	0	863	(863)	1,916	6,043	(4,127)	10,360	(8,444)	10,360	0	10,360	0
19	InKind Rent		0	0	0	0	0	0	0	0	0	0	0	0
20	Other Donations		0	0	0	0	0	0	0	0	0	0	0	0
21	Total Revenue		762,343	739,899	22,444	5,174,145	5,175,797	(1,652)	9,103,525	(3,929,380)	9,378,267	274,742	9,378,267	0
22														0
23	Expenses													0
24														0
25	Payroll-Administrative													0
26	Head of School	one time pymt per agreement	0	0	0	50,000	50,000	0	50,000	0	50,000	0	50,000	0
27	Principal		23,716	20,877	(2,839)	144,432	140,692	(3,739)	236,000	91,568	236,000	0	236,000	0
28	Director of Teacher Leadership	2 budgeted - one is Dir of Sch Culture	9,092	13,269	4,177	46,881	89,423	42,542	150,000	103,119	75,000	(75,000)	75,000	0
29	Director of College Transition		6,826	6,688	(138)	45,670	45,069	(601)	75,600	29,930	76,500	900	76,500	0
30	Director of School Culture	budgeted as Dir of TL	8,287	0	(8,287)	39,010	0	(39,010)	0	(39,010)	75,000	75,000	75,000	0
31	Coord of Family and Community Partnerships	Down one CFCP	5,923	10,978	5,055	45,468	65,446	19,978	109,781	64,313	80,101	(29,680)	80,101	0
32	School Operations Managers		10,932	10,704	(228)	73,003	72,135	(869)	121,000	47,997	121,000	0	121,000	0
33	Stipends		0	5,000	5,000	10,000	10,000	0	10,000	0	10,000	0	10,000	0
34	Office Manager		3,715	3,715	0	25,004	25,038	35	42,000	16,996	42,000	0	42,000	0
35	Administrative Assistant		12,798	9,307	(3,491)	81,753	62,724	(19,029)	105,214	23,461	130,174	24,960	130,174	0
36	Overtime for Office Manager and Admin Asst		1,132	1,858	726	8,933	12,519	3,586	21,000	12,067	18,500	(2,500)	18,500	0
37	Total Payroll-Administrative		82,423	82,396	(26)	570,154	573,047	2,893	920,595	350,441	914,275	(6,320)	914,275	0
38														0
39	Basic Education													0
40	Classroom Teachers		174,572	180,760	6,188	1,029,153	1,024,307	(4,846)	1,807,600	778,447	1,942,002	134,402	1,942,002	0
41	Teacher Leader Fellow		6,635	7,500	865	45,000	42,500	(2,500)	75,000	30,000	75,000	0	75,000	0
42	Teacher Leader Stipends	CPA	0	0	0	0	0	0	10,000	10,000	10,000	0	10,000	0
43	Specialists	CPA - all teachers considered Classroom teachers - budget amendment addresses change	20,169	61,420	41,252	131,135	348,049	216,914	614,204	483,069	235,925	(378,279)	235,925	0
44	Specialist - Assistant Teacher		0	0	0	207	0	(207)	0	(207)	207	207	207	0
45	Substitutes		7,286	8,000	714	31,487	46,667	15,180	80,000	48,513	80,000	0	80,000	0
46	Aides	budget increased in amendment	13,303	7,514	(5,789)	74,518	42,578	(31,940)	75,138	620	145,154	70,016	145,154	0
47	Total Teaching Salaries		221,965	265,194	43,230	1,311,500	1,504,100	192,600	2,661,942	1,350,442	2,488,288	(173,654)	2,488,288	0
48														0

BRONX LIGHTHOUSE CHARTER SCHOOL
STATEMENT OF ACTIVITIES

1	A	C	D	E	F	G	H	I	J	K	L	M	N	O
2			One Months Ended 1/31/2014			Year-to-Date 1/31/2014			Remaining Budget					
3			One Month - Actual	One Month - Budget	Variance	Seven Month(s) - Actual	Seven Month(s) - Budget	Variance	Annual Budget FY14 - Approved 7/18/2013 with Dec amendments	Remaining in Budget	Projected FY14	FY14 Budget Changes	GAAP Based projection	difference in projections
49	Title I													0
50	Academic Intervention Specialist	budget increased in amendment	6,854	4,474	(2,380)	44,885	25,351	(19,534)	44,737	(148)	79,467	34,730	79,467	0
51	Title I TA's - Ac Inter + Arts Infusion	budget increased in amendment	19,839	20,799	959	123,246	117,859	(5,387)	207,986	84,740	226,934	18,948	226,934	0
52	Total Title I		26,693	25,272	(1,421)	168,131	143,210	(24,921)	252,723	84,592	306,401	53,678	306,401	0
53														0
54														0
55														0
56	Supplementary Education Stipends													0
57	Remedial After School Program		80	2,595	2,515	7,560	15,571	8,011	31,142	23,582	31,142		31,142	0
58	After School Academics		0	3,333	3,333	6,185	20,000	13,815	40,000	33,815	20,000		20,000	0
59	After School Programs (Arts & Sports)		380	0	(380)	45,830	40,000	(5,830)	40,000	(5,830)	60,000		60,000	0
60	Detention Payroll		0	0	0	0	0	0	0	0	0	0	0	0
61	Summer School	Went over budget - need to increase	0	0	0	53,220	27,718	(25,502)	27,718	(25,502)	53,220	25,502	53,220	0
62	Total Supplementary Education Programs		460	5,929	5,469	112,795	103,289	(9,506)	138,860	26,065	164,362	25,502	164,362	0
63														0
64	Special Education													0
65	Special Education Director		6,234	7,500	1,266	36,176	42,500	6,324	75,000	38,824	75,000	0	75,000	0
66	Special Education Teachers	budget increased in amendment	29,265	29,170	(95)	196,844	165,298	(31,546)	291,703	94,859	397,893	106,190	397,893	0
67	ELL Teacher	budget decreased in amendment	4,954	12,885	7,931	21,587	73,015	51,428	128,850	107,263	45,000	(83,850)	45,000	0
68	Total Special Ed Salaries		40,453	49,555	9,102	254,607	280,813	26,206	495,553	240,946	517,893	22,340	517,893	0
69														0
70	Service Providers-Other Staff													0
71	School Guidance Counselor		4,777	5,600	823	29,977	31,733	1,756	56,000	26,023	54,000	(2,000)	54,000	0
72	School Psychologist		0	0	0	0	0	0	0	0	0	0	0	0
73	Library Associate		4,786	5,410	624	29,560	32,253	2,693	54,101	24,541	54,101	0	54,101	0
74	IT Staff		3,018	3,837	820	20,540	22,876	2,336	38,372	17,832	38,372	0	38,372	0
75	IT Staff-Shared with MET		754	959	205	5,135	5,719	584	9,593	4,458	9,593	0	9,593	0
76	Head Custodian	switched to salary at \$80K	7,077	6,157	(920)	47,301	36,704	(10,597)	61,568	14,267	80,000	18,432	80,000	0
77	Custodians Night FT / PT	budget increased in amendment	9,964	9,168	(796)	78,721	54,656	(24,065)	91,681	12,960	124,791	33,110	124,791	0
78	Lunch Room Monitors	need to increase budget	4,349	800	(3,549)	20,582	4,769	(15,813)	8,000	(12,582)	28,000	20,000	28,000	0
79	Total Service Providers-Other Staff		34,725	31,932	(2,794)	231,816	188,710	(43,106)	319,315	87,499	388,857	69,542	388,857	0
80	TOTAL PAYROLL		406,719	460,278	53,559	2,649,003	2,793,169	144,166	4,788,988	2,139,985	4,780,076	(8,912)	4,780,076	0
81														0
82														0
83	Taxes & Benefits													0
84	Payroll Taxes	SUI resets at 1/1/14 - will decrease as calendar year progresses.	78,324	36,433	(41,891)	254,869	245,528	(9,341)	411,853	156,984	411,853	0	411,853	0
85	Health Insurance	Several adjustments in December	71,038	59,935	(11,103)	402,505	419,543	17,037	719,216	316,711	719,216	0	719,216	0
86	Dental & Vision, Disability & Life		2,630	4,377	1,747	25,303	28,860	3,556	49,474	24,171	49,474	0	49,474	0
87	401k Retirement		2,860	10,167	7,307	20,020	68,520	48,500	114,936	94,916	60,000	(54,936)	60,000	0
88	Bonuses	LA FY13 bonuses	31,500	3,750	(27,750)	74,000	45,000	(29,000)	45,000	(29,000)	74,000	29,000	74,000	0
89	Workers Comp		19,184	4,236	(14,948)	35,351	27,936	(7,415)	47,890	12,539	47,890	0	47,890	0
90	Tuition and PD Reimbursement		0	833	833	3,000	3,000	0	10,000	7,000	10,000	0	10,000	0
91	Total Taxes & Benefits		205,536	119,732	(85,804)	815,049	838,386	23,337	1,398,369	583,320	1,372,433	(25,936)	1,372,433	0
92														0

BRONX LIGHTHOUSE CHARTER SCHOOL
STATEMENT OF ACTIVITIES

	A	C	D	E	F	G	H	I	J	K	L	M	N	O	
1			One Month(s) Ended 1/31/2014			Year-to-Date 1/31/2014			Remaining Budget						
2															
3			One Month - Actual	One Month - Budget	Variance	Seven Month(s) - Actual	Seven Month(s) - Budget	Variance	Annual Budget FY14 - Approved 7/18/2013 with Dec amendments	Remaining in Budget	Projected FY14	FY14 Budget Changes	GAAP Based projection	difference in projections	
93	Staff Development & Recruitment													0	
94	Staff Development		3,019	25,043	22,024	89,527	75,128	(14,399)	100,171	10,644	100,171	0	100,171	0	
95	TLF and Mentoring Stipends		0	2,500	2,500	2,500	2,500	0	5,000	2,500	5,000	0	5,000	0	
96	LHA Summer PDI		0	0	0	10,088	13,250	3,162	26,500	16,412	10,088	(16,412)	10,088	0	
97	Consultants-Visiting Artists	CPA Dream Yard - after school dance	0	500	500	8,010	3,500	(4,510)	6,000	(2,010)	12,000	6,000	12,000	0	
98	Staff Recruitment	budget increased in amendment Teach For America \$10K included in January	10,872	0	(10,872)	33,434	8,000	(25,434)	8,000	(25,434)	35,000	27,000	35,000	0	
99	Total Staff Development & Recruitment		13,891	28,043	14,152	143,560	102,378	(41,181)	145,671	2,111	162,259	16,588	162,259	0	
100														0	
101														0	
102														0	
103	Professional Fees													0	
104	Academic Services-LHA		18,750	18,750	0	131,250	131,250	0	225,000	93,750	225,000	0	225,000	0	
105	CPA Licensing - LHA		5,000	5,000	0	5,000	5,000	0	5,000	0	5,000	0	5,000	0	
106	LHA Travel		598	1,000	402	8,648	7,000	(1,648)	12,000	3,352	12,000	0	12,000	0	
107	Bonus to LHA	FY13 LHA bonus	0	0	0	15,000	15,000	0	35,000	20,000	15,000	(20,000)	15,000	0	
108	Charter Renewal	budget added in amendment	0	0	0	3,125	0	(3,125)	0	(3,125)	3,125	3,125	3,125	0	
109	Legal		914	500	(414)	6,268	500	(5,768)	500	(5,768)	7,500	7,000	7,500	0	
110	Accounting & Auditing	hotel bill	0	0	0	585	0	(585)	18,000	17,415	18,585	585	18,585	0	
111	Computer Support		300	1,667	1,367	1,953	11,667	9,714	20,000	18,047	20,000	0	20,000	0	
112	HRIS		3,464	2,083	(1,380)	16,661	14,583	(2,078)	25,000	8,339	25,000	0	25,000	0	
113	Benefit Administration		1,028	105	(923)	2,477	735	(1,742)	1,260	(1,217)	3,000	1,740	3,000	0	
114	Marketing Expense		452	125	(327)	1,731	875	(856)	1,500	(231)	2,000	500	2,000	0	
115	Translations		0	417	417	2,107	2,917	810	5,000	2,893	5,000	0	5,000	0	
116	Tutoring Services & supplies Kaplan and Bell Curve		0	0	0	0	0	0	0	0	0	0	0	0	
117	Supplemental Services		0	0	0	0	0	0	0	0	0	0	0	0	
118	Assessment and Data Service		8,064	2,420	(5,644)	28,053	29,040	987	29,040	987	29,040	0	29,040	0	
119	Total Professional Fees		38,570	32,067	(6,503)	222,859	218,567	(4,292)	377,300	154,441	370,250	(7,050)	370,250	0	
120														0	
121	Supplies													0	
122	Classroom Supplies		3,858	9,825	5,967	35,879	23,000	(12,879)	58,950	23,071	58,950	0	58,950	0	
123	Textbooks		(175)	0	175	72,893	75,000	2,107	150,000	77,107	150,000	0	150,000	0	
124	State Textbooks		0	0	0	0	0	0	46,799	46,799	46,799	0	46,799	0	
125	Library Supplies / Books	library license renewal, books and magazines	2,220	4,903	2,682	16,977	11,439	(5,537)	19,610	2,633	19,610	0	19,610	0	
126	Music		0	817	817	1,305	5,720	4,414	9,805	8,500	9,805	0	9,805	0	
127	Office Supplies		1,480	15,000	13,520	27,734	22,000	(5,734)	34,400	6,666	34,400	0	34,400	0	
128	Custodial Supplies	budget increased in amendment	1,229	12,000	10,771	35,397	28,000	(7,397)	40,000	4,603	60,000	20,000	60,000	0	
129	Uniforms		0	1,250	1,250	2,088	2,333	245	15,000	12,912	4,000	(11,000)	4,000	0	
130	Total Supplies		8,611	43,795	35,183	192,272	167,492	(24,780)	374,564	182,292	383,564	9,000	383,564	0	
131														0	
132	FFE													0	
133	Capital Lease Payments	budget increased in amendment to actual	15,107	10,332	(4,775)	90,351	72,323	(18,028)	123,982	33,631	150,488	26,506	37,622	(112,866)	
134	ERATE equipment		0	0	0	0	0	0	0	0	0	0	0	0	
135	Purchases of FFE		0	7,917	7,917	45,538	42,000	(3,538)	95,000	49,462	95,000	0	95,000	(95,000)	
136	Total FFE		15,107	18,249	3,142	135,888	114,323	(21,565)	218,982	83,094	245,488	26,506	37,622	(207,866)	
137														0	

BRONX LIGHTHOUSE CHARTER SCHOOL
STATEMENT OF ACTIVITIES

1	A	C	D	E	F	G	H	I	J	K	L	M	N	O	
2			One Months Ended 1/31/2014			Year-to-Date 1/31/2014			Remaining Budget						
3			One Month - Actual	One Month - Budget	Variance	Seven Month(s) - Actual	Seven Month(s) Budget	Variance	Annual Budget FY14 - Approved 7/18/2013 with Dec amendments	Remaining in Budget	Projected FY14	FY14 Budget Changes	GAAP Based projection	difference in projections	
138	Occupancy													0	
139	Rent-BPHC Operating		54,843	54,843	0	384,081	383,901	(180)	658,116	274,035	658,116	0	658,116	0	
140	Rent - InKind		0	0	0	0	1	1	1	1	1	0	1	0	
141	BPHC CPA Operating expense		0	0	0	0	0	0	17,200	17,200	17,200	0	17,200	0	
142	Debt Service Sinking Fund	Feb transfer occurred 1/31/14 due to 2/1 being a weekend day	38,333	19,167	(19,167)	153,333	134,167	(19,167)	230,000	76,667	230,000	0	0	(230,000)	
143	Utilities		16,656	21,667	5,011	132,772	151,667	18,895	260,000	127,229	260,000	0	260,000	0	
144	Future Major Repairs Fund		0	0	0	0	0	0	25,000	25,000	25,000	0	25,000	0	
145	Insurance		8,346	18,000	9,654	108,716	91,800	(16,916)	122,400	13,684	122,400	0	122,400	0	
146	Maintenance Contracts	CFM/CSSS monthly bills, security monitoring, HVAC maintenance contract	6,166	7,650	1,484	71,004	53,550	(17,454)	91,800	20,796	91,800	0	91,800	0	
147	Repair & Maintenance -Facility		1,036	5,833	4,798	41,536	70,000	28,464	70,000	28,464	70,000	0	70,000	0	
148	Facility Replacement Reserve funds escrow (Required per lease)		0	0	0	0	0	0	13,079	13,079	13,079	0	0	(13,079)	
149	Security	budget added in amendment	1,067	1,000	(67)	2,300	2,000	(300)	0	(2,300)	5,000	5,000	5,000	0	
150	Telecommunications		7,173	4,750	(2,423)	44,169	33,250	(10,919)	57,000	12,831	67,000	10,000	67,000	0	
151	Total Occupancy		133,620	132,910	(710)	937,910	920,335	(17,576)	1,544,596	606,686	1,559,596	15,000	1,316,517	(243,079)	
152														0	
153	Other Expenses													0	
154	Miscellaneous		318	1,000	682	5,639	7,000	1,361	12,000	6,361	12,000	0	12,000	0	
155	Bank Charges	budget increased in amendment	437	167	(270)	2,968	1,167	(1,801)	2,000	(968)	4,000	2,000	4,000	0	
156	Dues & Subscriptions		223	2,900	2,677	7,503	7,300	(203)	12,253	4,750	12,253	0	12,253	0	
157	Field Trips		542	3,333	2,792	9,953	23,333	13,380	40,000	30,047	40,000	0	40,000	0	
158	Student Transportation		0	0	0	24,677	24,300	(377)	43,709	19,032	43,709	0	43,709	0	
159	Travel		0	648	648	0	4,533	4,533	7,770	7,770	1,000	(6,770)	1,000	0	
160	Copying & Printing		4,072	2,280	(1,792)	23,019	15,959	(7,060)	27,358	4,339	30,000	2,642	30,000	0	
161	Postage & Shipping		1,023	1,230	208	6,597	8,613	2,016	14,765	8,168	12,765	(2,000)	12,765	0	
162	Staff Recognition		55	1,667	1,611	3,084	11,667	8,583	20,000	16,916	20,000	0	20,000	0	
163	Lunch Program - parent collections		1,114	1,523	409	10,716	4,570	(6,145)	15,234	4,519	20,234	5,000	20,234	0	
164	Parent resources		0	0	0	0	0	0	1,000	1,000	1,000	0	1,000	0	
165	Contingency Reserve		0	0	0	0	0	0	45,518	45,518	46,036	518	0	(46,036)	
166	Total Other Expenses		7,784	14,748	6,964	94,156	108,441	14,285	241,607	147,451	242,997	1,390	196,961	(46,036)	
167														0	
168	Total Expenses		829,836	849,820	19,983	5,190,696	5,263,091	72,394	9,090,077	3,899,381	9,116,663	26,586	8,619,682	(496,981)	
169														0	
170	Operating Income (Revenue)		(67,493)	(109,920)	42,427	(16,552)	(87,294)	70,742	13,448	(30,000)	261,604	248,156	758,585	496,981	
171														0	
172														0	
173	Depreciation		0	0	0	0	0	0	0	0	0	0	(261,000)	(261,000)	
174														0	
175	Net Surplus (Deficit) after Loan Payments		(67,493)	(109,920)	42,427	(16,552)	(87,294)	70,742	13,448	(30,000)	261,604	248,156	497,585	235,981	
176					(0)			0						0	
177														0	

BRONX LIGHTHOUSE CHARTER SCHOOL
STATEMENT OF ACTIVITIES

	A	C	D	E	F	G	H	I	J	K	L	M	N	O
1	One Months Ended 1/31/2014			Year-to-Date 1/31/2014			Remaining Budget							
2			One Month - Actual	One Month - Budget	Variance	Seven Month(s) - Actual	Seven Month(s) - Budget	Variance	Annual Budget FY14 - Approved 7/18/2013 with Dec amendments	Remaining in Budget	Projected FY14	FY14 Budget Changes	GAAP Based projection	difference in projections
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