

BLCS Board of Trustees Meeting Notes – March 17, 2016

BRONX LIGHTHOUSE CHARTER SCHOOL (“BLCS”) MINUTES OF A MEETING OF THE BOARD OF TRUSTEES HELD ON THURSDAY, FEBRUARY 25TH, 2016 AT 6:30PM AT BRONX LIGHTHOUSE CHARTER SCHOOL, 1005 INTERVALE AVENUE, BRONX, NY 10459

Regular Meeting

Participation

Participants in attendance:

- Ms. Vilma Caba (Parent Board Member)
- Ms. Karla B Magana Figueroa (Secretary)
- Ms. Stephanie Brown (Treasurer)
- Mr. Javier Lopez-Molina (Board Member) - *via phone conference*
- Mr. Hagos Ammanuel Mehreteab (Chair) – *via phone conference*
- Mr. Travis Brown (LA Principal)
- Ms. Alix Duggins (CPA Principal)
- Ms. Teresa Milsap (Regional Vice President)
- Ms. Maria Dorsey (Regional Operations Manager)
- Various instructors, staff, parents, and members of the community

The following Trustees were in attendance:

- Ms. Vilma Caba (Parent Board Member)
- Ms. Karla B Magana Figueroa (Secretary)
- Ms. Stephanie Brown (Treasurer)
- Mr. Javier Lopez-Molina (Board Member) - *via phone conference*
- Mr. Hagos Ammanuel Mehreteab (Chair) – *via phone conference*

The following Trustees were absent:

- Ms. Jess Conway (Board Member)
- Ms. Tonya Anderson (Parent Board Member)
- Ms. Evelyn De Gonzalez (Board Member)

With a quorum being established, the general meeting is called to order at 6:55PM by Ms. Magana Figueroa.

Order of Business

1) Public Remarks

- i. No public remarks

2) Board Governance

- i. Voting

- a) Ms. Brown moves to approve the February 25, 2016 meeting minutes. Ms. Caba seconds, with the remaining board members approving

BLCS Board of Trustees Meeting Notes – March 17, 2016

- b) Ms. Brown moves to approve the January financials. Ms. Magana Figueroa seconds, with the remaining board members approving
 - ii. Mr. Ammanuel Mehreteab to schedule update for training
 - iii. Ms. De Gonzalez encourages everyone to visit the school
- 3) Principal's Report
 - i. CPA – Ms. Duggins
 - a) Focus continues on students who are continually absent and failing more than one class
 - b) Restorative justice data is promising
 - c) Interest forms due 3/21 from instructors
 - ii. LA – Mr. Brown
 - a) BLCSLA is preparing for the NYS ELA and MATH examinations which take place April 5-7 and April 13-15 respectively.
 - b) Week commencing 3/21 kicks off interim assessment #3
 - c) Special needs students have made considerable gains on their benchmarks
 - d) Saturday sessions are being held for 3rd, 4th, and 5th graders to review – 80% of students showing up
 - e) Letters of Intent have a positive return – 99% of instructors are coming back; 2 instructors not returning want to teach high school
- 4) RVP Report
 - i. Ms. Duggins and Mr. Brown thinking about testing and curriculum. Cut scores will be provided in June; officials will be released in August
 - ii. Ms. Duggins and Mr. Brown receiving coaching twice a month
 - iii. Ms. Jamback conducted a support visit with a focus on LA and charter renewal
 - iv. Ms. Thomas (SOM) resigned; search taking place for recruitment
 - v. Draft of budget to be distributed by end of month
- 5) Finance
 - i. Currently investigating an endowment with David Brown from Vanguard
 - 1) Mr. Brown advised that an Investment Committee should be established as a financial advisory group. In fact, the Executive Committee could serve in this capacity, but outside counsel is needed from people with an investing background
 - ii. Financials are in good state overall; Payroll is under budget and health insurance is trending high
 - iii. Music needs to be re-allocated – no vote needed at this time
 - iv. Quarterly audit prices via Marks Paneth are reasonable
 - v. Compensation plan needs to be locked down. Mansoor to provide explanation for DOE + 10%

At 7:42pm, the Executive Session is started. Roll call is taken.

- Ms. Vilma Caba (Parent Board Member)
- Ms. Karla B Magana Figueroa (Secretary)
- Ms. Stephanie Brown (Treasurer)
- Mr. Javier Lopez-Molina (Board Member) - *via phone conference*
- Mr. Hagos Ammanuel Mehreteab (Chair) – *via phone conference*
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BLCS Board of Trustees Meeting Notes – March 17, 2016

- Ms. Teresa Milsap (Regional Vice President)
- Ms. Maria Dorsey (Regional Operations Manager)

At 8:55, Ms. Brown motions to exit the Executive Session. A roll call is taken.

- Ms. Vilma Caba (Parent Board Member)
- Ms. Karla B Magana Figueroa (Secretary)
- Ms. Stephanie Brown (Treasurer)
- Mr. Javier Lopez-Molina (Board Member) - *via phone conference*
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BLCS Board of Trustees Meeting Notes – March 17, 2016

Signed _____

Mr. Hagos Ammanuel Mahretea

Signed _____

Ms. Evelyn DeGonzalez

Signed _____

Ms. Tonya Anderson

Signed _____

Ms. Jess Conway

Signed _____

Mr. Javier Lopez-Molina

Signed _____

Ms. Vilma Caba

Signed _____

Ms. Karla Magana Figueroa

Signed _____

Ms. Stephanie Brown