

PARENTAL INVOLVEMENT PLAN
JACKSONVILLE LIGHTHOUSE CHARTER SCHOOL
JLCS Main
SY 2013-2014

District: Lighthouse Academies of Arkansas (LAA)

School Improvement Status: Needs Improvement

Grade Levels: K-6

Family Coordinator: Mrs. Tonya Bobo

Title I Status: Schoolwide

Percent of students eligible for free or reduced meals: 63%

Parent Involvement Committee Members

1. Mr. Delano Whitfield, Principal
2. Mrs. Amber Bailey, Director of Teacher Leadership
3. Mrs. Tonya Bobo, Family Coordinator
4. Mr. Jermaine Bryant; Director of School Culture
5. Ms. Crystal McMullen, Title I Interventionist
6. Mrs. Helen Willis, Parent

Section A: Parent Communication Strategy

- The Principal will distribute a weekly newsletter beginning August 12, 2013. This newsletter will contain school news, a calendar of school events, and information related to achievement such as homework tips, health advice, and study skills. The Principal's newsletter will be supplemented by newsletter created by every homeroom teacher.
- JLCS MAIN will hold an Information Nights for parents August 7th – in addition to a formal Open House to be held August 12, 2013 – to explain the school's Title I program the facilitators will be Principal, Delano Whitfield and DTL, Amber Bailey to solicit parental involvement in scholars' development of literacy and math skills. Each facilitator can be reached at 501 985-1200.
- JLCS MAIN will create a website that contains events, updates, newsletters, and lunch menus. The website will be managed by Family Coordinator, Tonya Bobo.
- Parents will be able to access their scholar's grade information through PowerSchool. Passwords will be distributed to all JLCS Main parents by school administrators and/or office manager.
- All JLCS MAIN Teachers will send home daily agendas, as well as weekly folders. Parents will be required to sign agendas and progress reports and return them to their scholar's homeroom teacher. In addition, JLCS will provide parents with a report card four times a year.
- JLCS MAIN Teachers will routinely contact parents on an individual basis to communicate pertinent information about academic progress.
- JLCS MAIN will use ads in local media, a billboard in front of the school, and School Messenger memos to communicate with parents about school events every Sunday of each week.
- JLCS MAIN will distribute a Student-Family Handbook at the beginning of the school year; parents will be required to sign the handbook to indicate their acceptance of all policies therein. Return them to your child's teacher (501) 985-1200.

Section B: Designated Parent Meetings, Conferences, and Activities

- JLCS MAIN will host at least three (3) Parent Information Nights and one (1) Open House every August. These meetings will feature information about JLCS's Title I program.
- JLCS MAIN will designate a half day every quarter (12:00-4:15 PM) for parents to conference with teachers about their scholar's academic progress. October 25th, January 17th and April 4th. JLCS MAIN will also encourage and allow parents to attend academic conferences during the weeks immediately prior to and immediately after teachers have closed their grade books. These meetings will include a summary of scholar's test scores and an explanation of interventions being used (as necessary) to promote student achievement. Contact your child's teacher at (501) 985-1200.
- JLCS MAIN will hold a Parent Literacy Night and Parent Math Night in January, 2014 and March 2014 respectively. Facilitators will be Mr. Delano Whitfield and Mrs. Amber Bailey
- JLCS MAIN will encourage parents and active Air Force Airmen to assume volunteer roles that increase their visible support for student learning such as: library assistant; Field Day helpers, Math and Literacy afterschool tutors, and One-on-One Math Tutors beginning in January to help prepare identified scholars for the Spring ACTAAP exam.
- JLCS MAIN and JLCS will continue their participation in the 4-H Program for the 2013-2014 school year. A joint program meeting will be held between the principals from both campuses and the 4-H coordinator on August 20, 2013. The purpose of the meeting Contact Mr. Delano Whitfield, Principal. 501-985-1200.

JLCS Main Parent Involvement Calendar

August

7th – Parent Night 6-8 @ Main

12th – Open House 5-8 @ Main

13th – First Day of School

September

2nd – No School

11th – Patriot Day!

Give scholars red/white/blue ribbons to wear for the day.

Have handprint flag displayed.

Deliver letters to military, fire dept, and police dept.

20th Movie Night (Internet Safety)

October

3rd – Go Pink Day...Scholars and staff wear pink to support breast cancer awareness.

14th – No School

25th – Parent/Teacher conferences.... 1/2 day of school

November

1st - No School for students (teacher PD)

4th – Honors Assembly

11th – No school (Veterans Day)

18th – 22nd – Scholastic Book Fair

26th – Family Thanksgiving Lunch

27th – 29th – No school/Thanksgiving break

December

23rd – Jan. 5th – No School/Christmas Break

January

10th – School Spelling Bee (preliminaries during the day, finals at night)

17th – Parent Teacher conferences...1/2 day of school

20th – No school (MLK)

February

14th – Valentine's Day Dance

17th – No School

March

17th – 21st – Spring Break

25th – Yearbook Final Deadline

31st – 4/11-ITBS window

April

4th – Parent/Teacher conferences...1/2 day of school

7th – 11th – Benchmark Exams

May

26th – No School

June

10th – Last day of School!!

Other items

Pizza day fundraising with Student Council

Box Tops for Education collection contests

Pop Top collection/contest – throughout year

Section C: Parent Training and Volunteer Opportunities

- JLCS MAIN will require all faculty members to receive a total of at least two (2) hours of professional development on effective parental engagement strategies. In addition, JLCS MAIN will require administrators to receive at least three (3) hours of professional development of creating a climate conducive to parental participation.

- JLCS MAIN will use its weekly newsletters to solicit parental involvement in school events.
- JLCS MAIN will explain its parental involvement procedures to all prospective volunteers. For more information contact Tonya Bobo (501) 985-1200

Section D: Title I School-Parent Compact

- JLCS MAIN will develop and review its school-parent compact on an annual basis. This compact, which must be signed by all parents within the first quarter of the school year and returned to the school by October 22, 2013 (unless the student transfers during the school year), will outline how school staff, parents, and scholars share the responsibility for student achievement. For more information Mr. Delano Whitfield, Principal. 501 985-1200
- JLCS MAIN will invite parents to participate on the School Based Management Team, the committee tasked with implementing the school's ACSIP and Title I program. For more information Mr. Delano Whitfield, Principal. 501 985-1200
- JLCS MAIN will enable the formation of a Parent Organization to foster parental involvement. For more information contact Mrs. Tonya Bobo. 501 985-1200
- JLCS MAIN will create an alumni advisory committee to provide advice concerning the evolution of the school as soon as it graduates its first class of high school seniors in SY 2015-2016.

JLCS MAIN will solicit parent input formally at least two (2) times a year in order to incorporate feedback regarding the school's curriculum and extracurricular programs. For more information contact Mrs. Amber Bailey, DTL. 501 985-1200

JLCS will include a copy of its Parental Involvement Strategy in its Student-Family Handbook that will be distributed at the beginning of each school year. The Handbook will include the schools policies regarding volunteers, parent-teacher conferences, the resolution of parental concerns, and other parent-teacher communication systems. For more information contact Mrs. Tonya Bobo, Family Coordinator at 501 985-1200.

Section E: Program Evaluation

- JLCS's School Based Management Team will review formally the effectiveness of its parent outreach efforts at least two (2) times each year. The Committee, made up of teachers, parents and school staff, will determine the effectiveness of the parental involvement plan and make changes if warranted. While collecting evidence about satisfaction with the program and the school's efforts to increase parental involvement will be a part of the evaluation, the survey will also collect specific information on the (1) number of parents participating in workshops and meetings; (2) specific needs of parents; (3) effectiveness of specific strategies; and (4) engagement of parents in activities to support student academic growth. The dates for the meeting will be August 21, September 18, October 30, November 20, December 18, January 29, February 19, March 19, April 30, May 21. The facilitator will be Mr. Delano Whitfield, Principal. 501 985-1200.

JLCS MAIN will ask parents to fill out a parent interest survey at Open House each August in order to acquire information concerning the activities parents feel will be most beneficial in our joint efforts to support their child academically. For more information contact Mrs. Tonya Bobo, Family Coordinator at 501 985-1200.

JLCS MAIN will use the results of the parent interest survey to plan parental involvement activities for the year. JLCS MAIN may evaluate the activities that were suggested by the parents at the end of the year as part of the annual parental involvement plan evaluation. For more information contact Mrs. Tonya Bobo (501) 985-1200