

PARENTAL INVOLVEMENT PLAN
Grade Levels K-9
JACKSONVILLE LIGHTHOUSE CHARTER SCHOOL
SY 2012-2013

District: Lighthouse Academies of Arkansas (LAA)

School Improvement Status: Alert

Grade Levels: K-8

Parent Involvement Coordinator: Mrs. Colette Barnes

Title I Status: Schoolwide

Percent of students eligible for free or reduced meals: 63%

Parent Involvement Committee Members

1. Mr. Delano Whitfield, Lead Principal
2. Mrs. Amber Bailey, K-5 Director of Instruction
3. Mrs. Colette Barnes, Family Coordinator
4. Ms. Helen Willis, School Nurse
5. Mr. Jermaine Bryant, School Counselor
6. Mrs. Mary Breite, Title I Specialist
7. Mrs. Melonie Burton, 5th Math Teacher and Teacher Leader Fellow
8. Mrs. Keri Urquhart, Parent and President of the LAA Board of Directors
9. Mrs. Tonya Bobo, Principal Advisory Committee

Section A: Parent Communication Strategy

- The Principal will distribute a weekly newsletter beginning August 15, 2011 that is developed in consultation with the JLCS Boosters. This newsletter will contain school news, a calendar of school events, and information related to achievement such as homework tips, health advice, and study skills. The Principal's newsletter will be supplemented by newsletter created by every homeroom teacher.
- JLCS will hold at least two (2) Information Nights for parents August 9th, 10th – in addition to a formal Open House to be held August 10, 2012 – to explain the school's Title I program the facilitator will be Principal, Delano Whitfield for question you may contact him at (501)985-1200 and to solicit parental involvement in scholars' development of literacy and math skills the facilitator will be Principal, Delano Whitfield for question you may contact him at (501)985-1200.
- JLCS will create a website that contains links to faculty's individual web pages by Lisa Clay 508.626.0901.
- Parents will be able to access their scholar's grade information through PowerSchool, and by contacting faculty directly via email by September 12, 2012
- All JLCS Teachers will send home daily agendas, as well as weekly folders or – in the case of scholars in grades 5-8 – interim report cards (issued every three (3) weeks). Parents will be required to sign agendas and progress reports and return them to their scholar's homeroom teacher. In addition, JLCS will provide parents with a report card four times a year.
- JLCS Teachers will routinely contact parents on an individual basis to communicate pertinent information about academic progress.
- JLCS will use ads in local media, a billboard in front of the school, and School Messenger memos to communicate with parents about school events in a timely manner. Mr. Delano Whitfield or Dr. Anderson (501) 985-1200.
- JLCS will distribute a Student-Family Handbook at the beginning of the school year; parents will be required to sign the handbook to indicate their acceptance of all policies therein. Return them to your child's teacher (501) 985-1200.

Section B: Designated Parent Meetings, Conferences, and Activities

- JLCS will host at least three (3) Parent Information Nights and one (1) Open House every August. These meetings will feature information about JLCS's Title I program.
- JLCS will designate a half day every quarter (12:00-4:15 PM) for parents to conference with teachers about their scholar's academic progress. October 26th, January 18th and April 6th. JLCS will also encourage and allow parents to attend academic conferences during the weeks immediately prior to and immediately after teachers have closed their grade books. These meetings will include a summary of scholar's test scores and an explanation of interventions being used (as necessary) to promote student achievement. Contact your child's teacher at (501) 985-1200
- JLCS will hold a Parent Literacy Night and Parent Math Night on August 30th, September 13th and March 7th, 2013 respectively. Facilitator will be Mr. Delano Whitfield (501) 985-1200.
- JLCS will encourage parents to assume volunteer roles that increase their visible support for student learning such as: library assistant; reading buddy; Watch D.O.G. mentor, teaching

assistant (especially in grades K-4), parent lunch coordinator, Scholastic Book Fair helper, Field Day helper, member of JLCS Boosters organization, school dance coordinator, and member of the School Based Management Team (SBMT). For all inquires contact JLCS Family Coordinator Mrs. Colette Barnes at (501) 985- 1200.

JLCS Parent Involvement Calendar	
August 2012	<ul style="list-style-type: none"> • 2nd: General Information Sessions • 9th: Title I Program Night • 10th: Open House\ • 30th IXL Night
September 2012	<ul style="list-style-type: none"> • 18th : Boosters Meeting
October 2012	<ul style="list-style-type: none"> • 4th: Fall Music Showcase • 18th: Literacy Night • 25th-26th: Quarter I Parent-Teacher Conferences • 26th: Fall Upper Academy Dance
November 2012	<ul style="list-style-type: none"> • 2nd Honor Assembly • 15th CPA night
December 2012	<ul style="list-style-type: none"> • 18th: TLI Strategies Night/Holiday Concert • 19th: Holidays Around the World Classroom Parties/Boosters Meeting
January 2013	<ul style="list-style-type: none"> • 7th: All-School Spelling Bee • 17th- 18th: Quarter II Parent-Teacher Conferences
February 2013	<ul style="list-style-type: none"> • 14th: Valentine’s Day Classroom Parties • 18th: Honor Roll Town Hall • 28th: Winter Scholastic Book Fair begins
March 2013	<ul style="list-style-type: none"> • 1st Story Book Parade • 8th: K-1 Musical Performance • 15th: 2nd-3rd Grade Musical Performance
April 2012	<ul style="list-style-type: none"> • 6th: ACTAAP Preparation Rally/Parent Meeting • 3th-5^h: Quarter III Parent-Teacher Conferences • 19th : ACTAAP Celebration
May 2012	<ul style="list-style-type: none"> • 3rd :School Carnival • 9th Talent Show • 23rd Art Show • 30th : Summer Health & Recreation Parent Night
June 2012	<ul style="list-style-type: none"> • 3rd Honor Assembly • 7th Field Day
July 2012	<ul style="list-style-type: none"> • Home Visits for SY 2013-2014

Section C: Parent Training and Volunteer Opportunities

- JLCS will provide instruction to parents on how to incorporate developmentally appropriate learning activities in their home environment at least two (2) times per year. These trainings will include information on role playing by trained personnel, guidance on nutritional meal planning, and instructions regarding the use and access of Department of Education web-based tools for parents. For more information contact Mrs. Helen Willis (501) 985-1200
- JLCS will require all faculty members to receive a total of at least two (2) hours of professional development on effective parental engagement strategies. In addition, JLCS will require administrators to receive at least three (3) hours of professional development of creating a climate conducive to parental participation.
- JLCS will use its weekly newsletters to solicit parental involvement in school events.
- JLCS will explain its parental involvement procedures to all prospective volunteers. For more information contact Mrs. Colette Barnes (501) 985-1200

Section D: Title I School-Parent Compact

- JLCS will develop and review its school-parent compact on an annual basis. This compact, which must be signed by all parents within the first quarter of the school year and returned to the school by October 21, 2012 (unless the student transfers during the school year), will outline how school staff, parents, and scholars share the responsibility for student achievement. For more information Mr. Delano Whitfield (501) 985-1200
- JLCS will invite parents to participate on the School Based Management Team, the committee tasked with implementing the school's ACSIP and Title I program. For more information Mr. Delano Whitfield (501) 985-1200.
- JLCS will enable the formation of a Boosters organization to foster parental involvement.
- JLCS will create an alumni advisory committee to provide advice concerning the evolution of the school as soon as it graduates its first class of high school seniors in SY 2015-2016. JLCS will solicit parent input formally at least two (2) times a year in order to incorporate feedback regarding the school's curriculum and extracurricular programs. For more information contact Mrs. Colette Barnes (501) 985-1200
- JLCS will allow parents to use its computers to check grades and visit educational websites. Available usage times will be 7:15-7:45 a.m. and 3:45-4:15 p.m. JLCS will include a copy of its Parental Involvement Strategy in its Student-Family Handbook that will be distributed at the beginning of each school year. The Handbook will include the schools policies regarding volunteers, parent-teacher conferences, the resolution of parental concerns, and other parent-teacher communication systems. For more information contact Mrs. Colette Barnes (501) 985-1200
- JLCS will designate a staff member to serve as the school's Family Coordinator. As funds permit, JLCS will promote and support responsible parenting by purchasing parenting books, magazines, and other informative materials regarding responsible parenting through the school library; advertise the current selection; and, give parents the opportunity to borrow materials for review. For more information contact Mrs. Colette Barnes (501) 985-1200

Section E: Program Evaluation

- JLCS's School Based Management Team will review formally the effectiveness of its parent outreach efforts at least two (2) times each year. The Committee, made up of teachers, parents

and school staff, will determine the effectiveness of the parental involvement plan and make changes if warranted. While collecting evidence about satisfaction with the program and the school's efforts to increase parental involvement will be a part of the evaluation, the survey will also collect specific information on the (1) number of parents participating in workshops and meetings; (2) specific needs of parents; (3) effectiveness of specific strategies; and (4) engagement of parents in activities to support student academic growth. The dates for the meeting will be August 29, September 19, October 17, November 28, December 19, January 16, February 20, March 24, April 23, May 22. The facilitator will be Mr. Delano Whitfield (501) 985-1200.

JLCS will ask parents to fill out a parent interest survey at Open House each August in order to acquire information concerning the activities parents feel will be most beneficial in our joint efforts to support their child academically. For more information contact Mrs. Colette Barnes (501) 985-1200

JLCS will use the results of the parent interest survey to plan parental involvement activities for the year. JLCS may evaluate the activities that were suggested by the parents at the end of the year as part of the annual parental involvement plan evaluation. For more information contact Mrs. Colette Barnes (501) 985-1200

- JLCS will hold an annual Title I meeting in August separate from any other meetings or activities. A meeting sign-in sheet and agenda will be kept to document this meeting and kept on file in the school's main office. The facilitator will be Mr. Delano Whitfield (501) 985-1200.