

Jacksonville Lighthouse Charter School
Board Meeting Minutes
March 8, 2011

Members Present: Keri Urquhart, Dr. Anderson, Curtis Baugh, Angie Curran, Kevin McCleary, Val Yagos, and Mike Ronan.

There were members of the community present for the meeting.

The meeting was called to order at 6:02 by Keri Urquhart.

Dr. Anderson made a motion and Curtis Baugh seconded to accept Debbie Petross and make her an offer to become principal of Flight Line Campus. Motion passed unanimously.

Dr. Anderson presented Laura Smith as Office Manager to Flight Line Campus with Ryan Dean's recommendation. Curtis Baugh moved to accept Ms. Smith and Kevin McCleary seconded the motion. Motion passed unanimously.

A motion was made by Dr. Anderson and seconded by Angie Curran to approve Board minutes from February 8, 2011. Motion passed, Mike Ronan abstained from the vote.

President Keri Urquhart presented Open Question period:

There were none.

Operations Report:

Mr. Dean presented the Operations Report, attachment 2. He reported good news and action. 2 scholars with discipline problems withdrew from the school. There was a lot of professional development. Title 1 Saturday academy is a success. We have 36 English language learners. Suspensions were a higher rate.

Mike Ronan asked why Mr. Dean added more language to the Handbook policy. Ryan gave a brief discussion. Website needs to be timelier. Can WIKI be used to interact with teachers? This may be a legal issue.

Yagos made a motion to table the parental section of the handbook until we can look more closely into the legal use of WIKI. Ronan seconded the motion and it passed unanimously.

Health Plan: Added a specific medication policy. It spells out better what students get sent home for. Dr. Anderson moved to approve the Health Plan and Baugh seconded the motion. Motion passed unanimously.

ELL policy was improved like Title 1 requires. Handbook needs to be translated into Spanish. Ryan Dean will look into this. Ronan suggested he contact Lighthouse because they have someone very good at this. Ronan made a motion to accept the ELL policy and Dr. Anderson seconded. Motion passed unanimously.

Dr. Anderson presented a calendar revision for makeup days due to incimate weather. There was some discussion but there were no other options. Days have to be made up. McCleary made a motion to approve the revision and Curran seconded the motion. Motion passed unanimously.

Facility Reports:

The agreement for development of the Flight Line Upper Academy at the AFB by CFM was presented. It is spelled out in attachment 7. After discussion, Curran moved to approve and accept the agreement and McCleary seconded the motion. Motion passed unanimously.

We have approvals from the state for the increase in debt and site land for the modular on the main site.

A proposal for CFM to handle the development of the modular on the main site, attachment 8, was presented. Baugh made a motion to accept the proposal and Curran seconded the motion. Motion passed unanimously.

Ronan made a motion to accept the agreement with the architect, attachment 9, and Curran seconded the motion. Motion passed unanimously.

Finance Reports:

Attachment 10 is the action to increase the line of credit with FAB&T for the main campus. Baugh moved to approve the action and McCleary seconded. Motion passed unanimously.

Food Service has a -\$4014. It was averaging \$240 per day now \$208 due to balancing out some losses and removing some payroll. Dr. Anderson and Mr. Dean spoke of “frozen assets” meaning several days of frozen food. Overall Food Service is in good shape.

Uniform budget is in excess due to the purchase of long sleeve shirts and sweatshirts. Mr. Dean will contact Lighthouse and hope they find schools in cooler climates to purchase them from us.

Form 990 Audit deadline is May 15, 2011. Board will review this in April meeting.

Adjournment:

Meeting adjourned: March 8, 2011 at 7:22pm.

Next Meeting: April 12, 2011 6:00 pm.

Val Yagos, Secretary


