

Capital City Lighthouse Charter Schools

North Little Rock, AR

2018-2019 District Parental Involvement Plan

Parent Involvement Committee Members

Lenisha Broadway, Executive Director

Sarah Shannon, Principal

Dr. John Kuykendall, Board Member

Jenia Thurman, Nurse

Anita Hart, Teacher Leader Fellow/Summit ELA Teacher

Michael Mills, Culture Coordinator

Goal 1: Parent Communication

- CCLCS will host an Open House and Title 1 information night for parents and scholars on Tuesday, August 7th. This event will serve as an introduction to school staff members, the scholar handbook, procedures and expectations for scholars, school improvement goals and curriculum/instruction protocols.
- Parents of CCLCS scholars will be given login information to access grades through the HAC system. Information will be sent home with scholars within the first few weeks of school.
- All CCLCS classroom teachers will send home daily communication folders. These folders will contain daily behavior (k-2), scholar work, weekly newsletters, and informative notes from the school.
- CCLCS will send home quarterly report cards and 4 week progress reports with each scholar.
- CCLCS teachers will make phone calls each afternoon to parents of scholars we were absent or tardy that day.
- CCLCS will issue scholar handbooks at the beginning of each school year.
- CCLCS principal will utilize the school messenger system to inform parents of important school events.

Goal 2: Parent Meetings & Involvement Activities

- CCLCS will host parent-teacher conferences three times each school year. Parents and teachers will meet to discuss academic progress of scholars, areas of strength & weakness, and ways to assist with educational growth at home. Conferences will be held on October 19th, January 11th, & March 29th.
- CCLCS will host an informational parent meeting on Tuesday, November 6th. During this meeting, the principal will discuss the breakdown of the ESSA school index, what the school is doing to improve academic success, and ways that families can work with their scholars at home.
- CCLCS will host monthly family events to encourage families to create, play, and celebrate together in a relaxed school environment.

Goal 3: Parental Involvement Training & Volunteer Opportunities

- CCLCS will ensure there our PD opportunities for staff will include no less than 2 hours, which may be included in the minimum numbers of hours of professional development required annually, of professional development designed to enhance teacher understanding of effective parent involvement strategies. Lighthouse Academies requires 160 hours of PD yearly. Contact Lenisha Roberts 501-374-5001.
- CCLCS will use weekly, teacher newsletters to encourage parental involvement in school activities/events.
- CCLCS will explain its parental involvement procedures to all parent volunteers.

Goal 4: Title 1 School-Parent Compact

- Consistent with Section 1118, the school district will work with schools to ensure that the required school level parental involvement policies meet the requirements of Section 1118 (b) of the ESEA, and each include, as a component, a School-Parent compact consistent with Section 1118 (d) of the ESEA. The compact shall:
 1. Describe the school's responsibility to provide high quality curriculum and instruction
 2. Address the importance of communication between teachers and parents on an ongoing basis through parent-teacher conferences, frequent reports to parents on their child's progress and reasonable access to staff.
- CCLCS will monitor each Title I, Part A school to ensure that each school performs the following tasks:
 1. Develop parental involvement policy.
 2. Offer flexible meeting times.
 3. Provide information to parents about the school's program, include parent information guide.
 4. Develop and use the School-Parent Compact.
 5. Provide training for parents in working with their child to improve academic achievement, to include training on the phone notification system

in order to have real-time access to their child's attendance and achievement.

6. Lenisha Broadway, Executive Director, 501-374-5001.

Goal 5: Program Evaluation

- CCLCS will conduct an annual evaluation of the content and effectiveness of this parental involvement plan. (Parent Survey)
- The evaluation will include identifying barriers to gain greater participation of parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background).
- The school district will use the findings of the evaluation about its parental involvement plan and activities to design strategies for more effective parental involvement and to revise, if necessary (and with the involvement of parents), its parental involvement policies.
- Parent surveys, conducted at both the district and school levels, will provide the foundation of the evaluation process.
- Based on parental feedback, aligned with research based best practice regarding parental involvement, the plan will be revised, as needed, to facilitate greater parental involvement within the district.
- Contact Lenisha Broadway, Executive Director 501-374-5001.