

Jacksonville Lighthouse Charter School  
Board Meeting Minutes  
November 10, 2010

Members Present: Keri Urquhart, Dr. Anderson, Val Yagos, Mike Ronan, Curtis Green, Curtis Baugh, and Angie Curran and Kevin McCleary.

There were members of the community present for the meeting.

The meeting was called to order at 6:00 by Keri Urquhart.

A motion was made by Curtis Baugh and seconded by Angie Curran to approve Board minutes from October 14, 2010. Motion passed unanimously.

**President Keri Urquhart presented Open Question period:**

There was no discussion from the community.

**Operations Report:**

Ryan Dean presented the operations report. He reported the attendance at 96% and only three out-of-school suspensions. Mr. Dean has been conducting classroom walkthroughs and presented his report. Construction has begun on the outdoor pavilion. Modular bathroom policy seems to be working. There were some inventory shortages in the lunch program. They have been addressed. Vendor billing due dates are not being met. This issue is being addressed in the accounts payable department.

**Facility Reports:**

Mike Ronan reported we need to secure the lease for the modular building. Baugh moved to approve a lease on the modular building for 36 months and Dr. Anderson approved the motion. Motion passed unanimously.

We are in need of additional land and a proposal was presented to acquire Lot 6 and the land south of the school...approximately 3.7 acres. Curran moved to approve the condition set out in attachment 4 and Green seconded the motion with minor corrections in the dates. Motion passed unanimously.

The lease for the property on the Air Force Base was discussed. Some issues will first have to be addressed. There is lead reported in the water at the site and we will correct the problem in our remodel of the building. The building is not designed for anti-terror measures and that will have to be corrected in the lease. It is a 5 year lease renewable at Air Force discretion. The lease is \$156,000 a year offset with the repairs and maintenance of the building estimated at \$800,000. We have a lender pledge of \$200,000. The board will borrow \$600,000 and another lender has pledged to loan us

\$600,000 unsecured. We have the commitments on paper and they will need to be presented to the State Board for approval. There is a Foundation in TX that may be willing to issue us some Grant money and that is being aggressively pursued. The budget for the Air Base site works for repayment of the loans. We will not be sharing staff between the two schools. We will expand the contract with the existing cleaning service for the Base school.

We have amended our lottery procedures and will submit them to the State Board for approval. We will also submit remodel plans with financing options and increase in the cap.

Mike Wilson discussed the offer made to the PCSSD by the Air Force in which they have 75 acres for a new elementary school. They offered 27 acres to PCSSD in order to replace Arnold Drive School within the next 5 years. We would like to make sure the offer has some deadlines so PCSSD can't tie up the land indefinitely and never provide the school.

#### **Finance Reports:**

Curtis Baugh presented the financial report. He discussed attachment 5 and objected to it. It addresses the issue of late fees being assessed due to late payments. Baugh did not like the wording in the attachment. He thinks it should be spelled out more clearly what can and can't be paid without prior Board approval. We need to be sure this is allowed by the state first. This issue is tabled until the clarifications are reached. Ronan moved to table the issue and McCleary seconded. Motion passed unanimously.

Baugh presented attachment 6. Some questioned the payment to the Dept of Corrections...it was for envelopes. Local initiatives payment was explained as a lender. AR refrigeration payment was for air conditioning repair due to warranties expiring. Charter Facilities is tracking those items. McCleary moved to approve the AP report and Green seconded. Motion passed unanimously.

We are currently being audited. Chris Bell reported audit is going quite well.

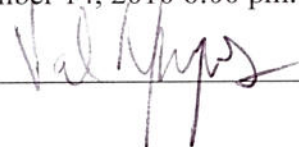
December 13 is the next important date to remember. It is the State Board meeting where we will seek our permissions involving the Air Base expansion.

#### **Adjournment:**

Meeting adjourned: November 10, 2010 at 6:58 pm.

Next Meeting: December 14, 2010 6:00 pm.

Val Yagos, Secretary



---