

Jacksonville Lighthouse Charter School  
Board Meeting Minutes  
April 12, 2011

Members Present: Keri Urquhart, Dr. Anderson, Curtis Baugh, Angie Curran, Val Yagos, and Mike Ronan.

There were members of the community present for the meeting.

The meeting was called to order at 5:58 by Keri Urquhart.

A motion was made by Mike Ronan and seconded by Angie Curran to approve Board minutes from March 8, 2011 and April 5, 2011. Motion passed unanimously.

**President Keri Urquhart presented Open Question period:**

Aaron Robinson gave a progress report on the modular building expansion. There is an issue with electric but it is being addressed. He reported it will take 5 weeks to bring in building. It will take 2 to 5 weeks for ground work, set up, utilities, etc. Should be completed by the end of June with sidewalks etc. We will get the building by the middle of May but rent will not begin until June.

Mr. Dean presented a letter from Scott Head. It questioned issues with the music and arts program spending. Mr. Dean said he addressed the issues in his response.

Parents are still having issues with pick-up at dismissal. Staff is enforcing an existing written policy. There is not a change in policy. There were 3 families affected by the tightening of the policy. Older kids will come up front with younger kids instead of the other way around.

There was some discussion about test stress. Some things were maybe lost in translation. No one is put under undue stress by faculty.

**Operations Report:**

Mr. Dean presented the Operations Report, attachment 2. He reported good news and action. Attendance was above 95%. A few students did withdraw due to issues with discipline policy and 3 new scholars were accepted.

TLI assessment data was 10% higher than State scores. After school tutoring is discontinued during testing.

Ms Petross presented Amanda Crowder as DOI for Flightline Academy. Curran moved to accept Ms Crowder and Baugh seconded the motion. Ms Crowder was welcomed unanimously.

Dr. Dean presented attachment 3, the new attendance policy. It included wording to better communicate the law to parents as required by the state. Baugh made a motion to accept the new policy and Curran seconded the motion. Motion passed unanimously.

Attachment 4, Smart Core Curriculum Policy, was presented. Ms Petross worked on it and it is required by the state. We will offer AP and Pre AP classes to grade 8 and up. We will offer everything required by the state in order to graduate. Ms Petross reported that our requirements are more than the state requirements. Ronan moved to approve the Smart Core Curriculum Policy as presented and Baugh seconded the motion. Motion passed unanimously.

Mr. Dean presented attachment 5, Teacher Communication Policy. Curran would like to see Power School included in the policy but Dean wants it to remain an in-house policy. Curran moved to approve the Teacher Communication Policy as is and Baugh seconded. Motion passed unanimously.

### **Facility Reports:**

The agreement for development of the Flight Line Upper Academy at the AFB by CFM was presented. It is spelled out in attachment 7. After discussion, Curran moved to approve and accept the agreement and McCleary seconded the motion. Motion passed unanimously.

We have approvals from the state for the increase in debt and site land for the modular on the main site.

A proposal for CFM to handle the development of the modular on the main site, attachment 8, was presented. Baugh made a motion to accept the proposal and Curran seconded the motion. Motion passed unanimously.

Ronan made a motion to accept the agreement with the architect, attachment 9, and Curran seconded the motion. Motion passed unanimously.

### **Finance Reports:**

Ronan stated he appreciates Curtis Baugh's service on the Board. Baugh will be leaving and moving out of state. He received a promotion at work but has to move to Texas. Baugh made a motion to make Curran a full Board Member and make her treasurer. Yagos seconded the motion. Motion passed, Curran abstained from the vote.

The Board approved expansion service agreement with Lighthouse in January. Ronan addressed all concerns about the change and deferral of their fees. He explained attachment 6, the Amended LHA service agreement. Curran made a motion to approve

the amended agreement after all question were answered and Baugh seconded the motion. Motion passed, Ronan and Dr. Anderson abstained from the vote.

Baugh presented the main site budget, attachment 7. We are still looking for a custodian/maintenance person. Nurse is going 30 hours per week. We are over budget for supplies. Dean suggested asking upper academy scholars to provide some items. Ronan doesn't like the idea. We don't want scholars to have to buy own supplies due to inequality. Curran still concerned about lockers. They are being looked into. Curran made the motion to approve the preliminary budget for the main site with Lighthouse deferring \$149,000 till July 6, 2012. Item to be paid sooner if funds become available. Baugh seconded the motion and it passed unanimously.

Flightline Budget, attachment 8 was presented. There will be a different Nurse for Flightline. There will be 9.5 core teachers plus a DOI. Rent is a wash. To deal with the pipe issue, Lighthouse will ask Base to provide pipes and service to the building. Base will bring water from main to building. Baugh move to approve the Flightline budget and Curran seconded. Motion passed unanimously.

Attachment 9, 990 review was presented. No questions were asked.

Chris Bell's memo stated Food Service was in great shape. We are still attempting to sell winter type uniforms to colder climate schools.

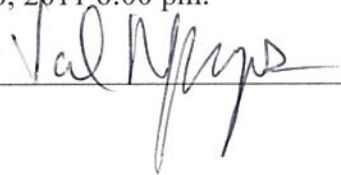
Baugh presented the AP report, attachment 10. There was a reimbursement for taxes paid in 2009. Baugh made a motion to approve the AP report and Curran seconded the motion. Motion passed unanimously.

**Adjournment:**

Meeting adjourned: April 12, 2011 at 7:25pm.

Next Meeting: May 10, 2011 6:00 pm.

Val Yagos, Secretary



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