

**Jacksonville Lighthouse Academy Board Meeting  
June 2, 2009**

**Members present:** Keri Urquhart, Curtis Green, Rebel Wilson, Roger Sundermeier, Kevin McCleary, and Mike Ronan

Meeting was called to order at 7:00 pm

**Review and Approval of minutes from May 12th Board Meeting.** After review, Rebel Wilson made the motion to approve the minutes, Kevin McCleary gave the 2<sup>nd</sup> to approve the minutes.

**Operations Report:** Mike Ronan began by addressing the need to approve the Personnel Handbook. This version included some minor "tweaks", several of which were required under Arkansas Law for employees in Arkansas. The first point related to layoffs due to economic circumstances, employees' performance must be taken into account and other criteria. The second point related to a well-defined complaint procedure has been added to the handbook. The state requires that the Board approve the handbook. Curtis Green made a motion to approve the Personnel Handbook, and Kevin McCleary offered the 2<sup>nd</sup>. After the vote, the motion passed.

The next topic from Mr. Ronan was the school calendar. Mr. Ronan stated that he had spoken with Mr. Jim Green earlier, and Mr. Green indicated that the construction process is still on schedule, and he would not recommend changing the start date for the coming school year. Mr. Ronan stated that the Board would revisit this issue again at the next meeting, but for now, school will begin on the date noted on the school calendar.

Mr. Ronan mentioned a follow-up to a request from a previous meeting regarding the availability of black shoes. Two local locations were listed as carrying the shoes in stock; those are Payless Shoes and Shoe Dept.

Next from Mr. Ronan was the approval of the Student Handbook. He mentioned that there are still some blank areas of the handbook regarding to local rules that will be filled in by Ms. Livingston and her staff. The Board needs to approve the handbook. The consequences and rewards that are specific to the local school are indicated. Once this handbook is approved, a copy will be given to each parent as part of the Parent Orientation. Kevin McCleary made the motion to approve the Student Handbook, and Curtis Green gave a 2<sup>nd</sup>. After the vote, the motion to approve the Student Handbook passed.

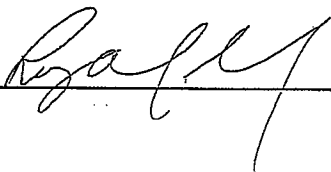
Mr. Ronan then turned the floor over to Ms. Livingston to announce and update the Board on the newest hires. Ms. Livingston stated that on May 30<sup>th</sup>, 10 teachers were brought in for "mock teaching" as part of the interview process. From those interviews, 4 candidates warranted offers for employment. She spoke very highly of the candidates, and Ms. Livingston called each candidate by name for the Board to review resumes. After

**Donation:** It was mentioned by Rebel Wilson that a \$25,000 donation was given to be used for teacher bonuses. Mike Ronan stated that at the appropriate time, the donor will be made public.

**Adjournment:** Mike Ronan made a motion to adjourn the meeting. Roger Sundermeier made the 2<sup>nd</sup>. Motion approved, meeting adjourned.

The meeting adjourned at 7:32 pm

**Next meeting is scheduled for July 7th at 7:00pm.**



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Roger Sundermeier, Secretary